



City of Farmington  
354 W. Main Street  
P.O. Box 150  
Farmington, AR 72730  
479-267-3865  
479-267-3805 (fax)

**CITY COUNCIL AGENDA**  
**February 12, 2018**

A regular meeting of the Farmington City Council will be held on  
Monday, February 12, 2018 at 6:00 p.m.  
City Hall  
354 W. Main Street, Farmington, Arkansas.

1. Call to Order – Mayor Ernie Penn
2. Roll Call – City Clerk Kelly Penn
3. Pledge of Allegiance
4. Comments from Citizens – the Council will hear brief comments at this time from citizens. No action will be taken. All comments will be taken under advisement.
5. Approval of the minutes – January 8, 2018 City Council Minutes
6. Financial Reports
7. Entertain a motion to read all ordinances and resolutions by title only.
8. Proclamations, special announcements, committee/commission appointments.
9. Committee Reports
  - a. Street Committee
  - b. City Beautification Committee
  - c. Economic Development Committee
  - d. Park & Recreation Committee
  - e. Finance Committee
  - f. Historic Preservation Committee
10. Items to be removed from City of Farmington Inventory – **SEE MEMOS**

## **NEW BUSINESS**

11. State of the City Address by Mayor Ernie Penn.
12. Request Approval to appoint Bobby Morgan as Vice Mayor.
13. Ordinance No. 2018-02 – An ordinance rezoning property on S. 54<sup>th</sup> Avenue containing approximately 30.19 ± from A-1, agriculture district to R-1, single family residential as requested by Indian Territory, LLC.
14. Ordinance No. 2018-03 – An ordinance accepting payment for street and storm water drainage improvements, confirming the dedication of certain sidewalks and storm drainage improvements upon completion and for street improvements on Garland McKee Road, all of which pertains to the Hillside Estates Subdivision, an addition to the City of Farmington, Arkansas, upon the fulfilment of certain contingencies, and for other purposes.
15. Resolution 2018-02 – A resolution providing for the adoption of the amended budget for the City of Farmington, Arkansas for the 12 months beginning January 1, 2017 and ending December 31, 2017; appropriating money for each item, and for other purposes.
16. Resolution 2018-03 – A resolution recognizing the opioid epidemic in the Unites States of America and in Arkansas; and to engage in litigation as a member of the Municipal Legal Defense Program (MLDP) against those entities and people responsible for this societal crisis.

## **INFORMATIONAL ITEMS:**

- A. City Business Manager Report
- B. Court Clerk Monthly Distribution Report
- C. Fire Department Report
- D. Police Department Report
- E. Building/Public Works Report
- F. Library Report
- G. Planning Commission Minutes

# Minutes

## Minutes of the Regular Farmington City Council Meeting January 8th, 2018

The regular meeting of the Farmington City Council scheduled for Monday, January 8th, 2018 was called to order at 6:00 pm by Mayor Ernie Penn. City Clerk Kelly Penn called the roll and the following Council Members answered to their names: Patsy Pike, Sherry Mathews, Keith Lipford, Linda Bell, Brenda Cunningham, Bobby Morgan, Diane Bryant and Shelly Parsley. Also present was City Business Manager Melissa McCarville and City Attorney Tennant. Mayor Penn led the Pledge of Allegiance.

**Comments from Citizens** – Neil Barnes, 11034 N. Hwy 170 addressed the council stating he wanted to be good neighbors with the city. He had heard a detention pond would be used to redirect water for the Rosebay area. He was not in favor of the new proposed culvert on Garland McKee to Sunrise roads, it will add to current drainage issues, don't waste time and money on studies. He asked that people in the impacted areas contact him specifically to discuss the area as he does not have time to come to all the meetings. He will help but up to a point, any other new development will affect the others. He provided city staff with his cell phone number to reach him.

**Approval of the minutes for the December 11th, 2017 regular meeting of the city council.** On the motion of Council Member Morgan and seconded by Council Member Bryant and by the consent of all Council Members present after a roll call vote, the minutes for the meeting were approved as presented.

**Financial Reports** – Mayor Penn presented the financial reports and advised the council that in February we would have the final 2017 numbers and amend the budget to reflect those numbers.

**Entertain a motion to read all Ordinances and Resolutions by title only.** On the motion of Council Member Lipford and seconded by Council Member Bryant and by the consent of all Council Members present after a roll call vote, the motion to read all Ordinances and Resolutions by title only was approved.

## **Proclamations, Special Announcements, Committee/Commission Appointments. Committee Reports**

Police Chief Hubbard introduced new officer Jake Stein. Fire Chief Cunningham advised the council that he had 2 new volunteer firemen, Dillon Jones and Tyler Miller.

Planning Commissioner Howard Carter was reappointed to fill a 2-year term expiring in 2020 on a motion by Council Member Bryant and seconded by Council Member Parsley and by the consent of all council members after a roll call vote, the motion was approved.

Mayor Penn proclaimed January 21-27, 2018 as School Choice week.

**Committee Reports** – All committee reports were included in the council packets.

**Items to be removed from City of Farmington Inventory - None**

## **New Business**

**Jeff Hatley with Ozark Regional Transit - Presentation of Periodic report.** Mr. Hatley provided the council with a brief report that 2017 was a down year for OTR, mainly dealing with the catastrophic fire that cost them the loss of 80% of their fleet. They have been replacing the fleet and services that they provide. In 2017 they had a 18% drop in ridership due to the loss of fleet. The Farmington route only had an 11% drop. Looking for much better numbers in 2018 and getting back to their normal service.

## **Scott Davis – Report on Video Project**

Mr. Davis reported he was finished with the project on time and within budget. There will be a 100-year history of Farmington as well as features on the Fireman's Breakfast and My Favorite thing about Farmington feature. All videos will be posted on a public You Tube channel for the City of Farmington. He will inquire with the Fayetteville Cable access channel to see if they will air them also. He also wanted to thank Dee Ness, Mark Cunningham, Melissa McCarville and Janie Steele for all their help in getting the details right.

**Ordinance No 2018-01 – An Ordinance rezoning property on Double Springs road containing approximately 126.03 +/- from A-1, agriculture district to R-1, single family residential as requested by Red Canyon Development Company.**

Dave Jorgenson, Engineer from Jorgenson & Associates gave the council members a brief overview of the project, the project would be done in 3 phases with the smallest homes starting at approximately \$180,000 and going upwards to 250,000 – 300,000 range but stressed this was still in the planning stages. Mayor Penn asked if any citizens had comments.

Sarah Sanchez, 482 Goldfinch, was concerned about the lot size and the size of the homes being built there and did not want anything that would decrease her property value.

Mayor Penn then closed the discussion to the public.

Council Member Bell made a motion to suspend the rule requiring the reading of an ordinance in full on 3 different dates be suspended and that Ordinance 2018-01 is to be read one time by title only. It was seconded by Council Member Cunningham, and by the consent of all Council Members present after a roll call vote, the motion was approved. Mayor Penn asked shall the ordinance pass? After a roll call vote it was approved by all those present. A motion was made by Council Member Bryant and seconded by Council Member Parsley to pass Ordinance 2018-01 with an emergency clause. After a roll call vote, it was approved by all those present.

**Request from Red Canyon, LLC to share cost of offsite sewer on Double Springs Road.**

After much discussion the council made the decision to table this item until the engineer for the property owner meets with the City of Fayetteville and comes back to the City of Farmington with definite numbers and specifications for the project. A motion was made to table the item by Council Member Bryant and seconded by Council Member Morgan. After a roll call vote and by the consent of all members present the motion passed.

**Resolution No 2018-01 A Resolution establishing the procedural rules for the city council of the City of Farmington, Arkansas for 2018.**

Section 5A, item 9, was amended to read” “In the event of a holiday falling on a Monday, the above schedule will be shifted to the following Tuesday.”

A motion was made by Council Member Bryant and seconded by Council Member Lipford to approve Resolution 2018-01 as amended. After a roll call vote, the motion passed with the consent of all members present.

City Attorney Tennant advised the council he would have some information for them with regard to the Opioid Litigation Representation request on behalf of all cities and towns in Arkansas from the municipal league at the next meeting. He had just received the information today.

There being no further business to come before the council and on the motion of Council Member Bryant and seconded by Council Member Parsley and by the consent of all members present, the meeting adjourned at 7:22pm until the next regularly scheduled meeting to be held Monday February 12th, 2018 at in the City Council Chambers in City Hall, located at 354 West Main Street, Farmington, Arkansas.

Approved;

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Mayor Ernie Penn

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City Clerk Kelly Penn

**Financial**



**GENERAL FUND**

1:30 PM

**Statement of Revenue and Expenditures**

	Year-To-Date Jan 2018 Jan 2018 Actual	Annual Budget Jan 2018 Dec 2018	Jan 2018 Dec 2018 Percent of Budget
<b>GENERAL REVENUES</b>			
<b>Revenue</b>			
ACCIDENT REPORT REVENUES	200.00	1,000.00	20.00%
ACT 833	0.00	20,000.00	0.00%
ALCOHOL SALES TAX	350.25	3,000.00	11.68%
ANIMAL CONTROL REVENUES	100.00	2,500.00	4.00%
BOND FUND REIMB REVENUES	131,737.61	0.00	0.00%
BUILDING INSPECTION FEES	4,353.00	60,000.00	7.26%
BUSINESS LICENSES	4,000.00	5,000.00	80.00%
CITY COURT FINES	12,972.85	100,000.00	12.97%
CITY SALES TAX REVENUES	96,041.12	850,000.00	11.30%
COUNTY TURNBACK	19,289.84	415,000.00	4.65%
DEVELOPMENT FEES	2,810.00	7,000.00	40.14%
FRANCHISE FEES	94,949.91	375,000.00	25.32%
GARAGE SALE PERMITS	0.00	3,000.00	0.00%
INTEREST REVENUES	0.00	2,000.00	0.00%
MISCELLANEOUS REVENUES	5.00	1,200.00	0.42%
PARK RENTAL	40.00	1,400.00	2.86%
SALES TAX - OTHER	95,058.02	1,090,000.00	8.72%
SPORTS COMPLEX FEES	6,450.00	50,000.00	12.90%
SRO REIMBURSEMENT REVENUES	3,736.00	25,000.00	14.94%
STATE TURNBACK	12,823.63	100,000.00	12.82%
<b>Revenue</b>	<b>\$484,917.23</b>	<b>\$3,111,100.00</b>	

**GENERAL FUND**

1:30 PM

**Statement of Revenue and Expenditures**

	Year-To-Date Jan 2018 Jan 2018 Actual	Annual Budget Jan 2018 Dec 2018	Jan 2018 Dec 2018 Percent of Budget
<b>ADMINISTRATIVE DEPT</b>			
<b>Expenses</b>			
ADDITIONAL SERVICES EXPENSE	65,674.94	160,000.00	41.05%
ADVERTISING EXPENSE	25.00	7,000.00	0.36%
BUILDING MAINT & CLEANING	0.00	40,000.00	0.00%
CREDIT CARD FEE EXPENSE	360.62	4,000.00	9.02%
ELECTION EXPENSES	0.00	4,000.00	0.00%
INSURANCES EXPENSE	0.00	31,000.00	0.00%
LEGAL FEES	0.00	10,000.00	0.00%
MATERIALS & SUPPLIES EXPENSE	0.00	20,000.00	0.00%
MISCELLANEOUS EXPENSE	0.00	2,000.00	0.00%
NEW EQUIPMENT PURCHASE	0.00	10,000.00	0.00%
PAYROLL EXP - CITY ATTRNY	5,410.60	33,500.00	16.15%
PAYROLL EXP - ELECTED OFFICIAL	12,655.40	121,500.00	10.42%
PAYROLL EXP - REGULAR	25,896.63	225,000.00	11.51%
PLANNING COMMISSION	1,132.40	19,400.00	5.84%
POSTAGE EXPENSE	0.00	3,000.00	0.00%
PROFESSIONAL SERVICES	4,193.00	45,000.00	9.32%
REPAIR & MAINT - OFFICE EQUIP	0.00	5,000.00	0.00%
RETURNED CHECK	0.00	250.00	0.00%
TECHNICAL SUPPORT	0.00	20,000.00	0.00%
TELECOMMUNICATION EXPENSES	0.00	1,000.00	0.00%
TRAVEL, TRAINING & MEETINGS	382.74	11,000.00	3.48%
UTILITIES EXPENSES	5,428.75	60,000.00	9.05%
<b>Expenses</b>	<b>\$121,160.08</b>	<b>\$832,650.00</b>	

## GENERAL FUND

1:30 PM

## Statement of Revenue and Expenditures

	Year-To-Date	Annual Budget	Jan 2018
	Jan 2018	Jan 2018	Dec 2018
	Jan 2018	Dec 2018	Percent of
	Actual		Budget
<b>ANIMAL CONTROL DEPT</b>			
<b>Expenses</b>			
FUEL EXPENSES	59.52	2,000.00	2.98%
MATERIALS & SUPPLIES EXPENSE	0.00	600.00	0.00%
NEW EQUIPMENT PURCHASE	0.00	800.00	0.00%
PAYROLL EXP - REGULAR	6,542.23	56,000.00	11.68%
PROFESSIONAL SERVICES	1,294.00	20,000.00	6.47%
REPAIR & MAINT - EQUIPMENT	0.00	1,000.00	0.00%
TRAVEL, TRAINING & MEETINGS	0.00	500.00	0.00%
UNIFORMS/GEAR EXPENSE	0.00	800.00	0.00%
<b>Expenses</b>	<b>\$7,895.75</b>	<b>\$81,700.00</b>	

**GENERAL FUND**

1:30 PM

**Statement of Revenue and Expenditures**

	Year-To-Date	Annual Budget	Jan 2018
	Jan 2018	Jan 2018	Dec 2018
	Jan 2018	Jan 2018	Percent of
	Actual	Dec 2018	Budget
<b>BUILDING PERMIT DEPT</b>			
<b>Expenses</b>			
FUEL EXPENSES	133.54	2,500.00	5.34%
PAYROLL EXP - REGULAR	8,973.00	80,500.00	11.15%
REPAIR & MAINT - AUTOMOBILES	0.00	1,500.00	0.00%
TRAVEL, TRAINING & MEETINGS	25.00	5,000.00	0.50%
UNIFORMS/GEAR EXPENSE	0.00	1,000.00	0.00%
<b>Expenses</b>	<b>\$9,131.54</b>	<b>\$90,500.00</b>	

## GENERAL FUND

1:30 PM

## Statement of Revenue and Expenditures

	Year-To-Date	Annual Budget	Jan 2018
	Jan 2018	Jan 2018	Dec 2018
	Jan 2018	Dec 2018	Percent of
	Actual	Dec 2018	Budget
<b>FIRE DEPT</b>			
<b>Expenses</b>			
FUEL EXPENSES	514.71	5,000.00	10.29%
HAZMAT EXPENSES	2,270.12	2,400.00	94.59%
MATERIALS & SUPPLIES EXPENSE	0.00	8,500.00	0.00%
MISCELLANEOUS EXPENSE	0.00	500.00	0.00%
NEW EQUIPMENT PURCHASE	0.00	6,500.00	0.00%
PAYROLL EXP - REGULAR	36,981.04	380,000.00	9.73%
REPAIR & MAINT - EQUIPMENT	0.00	3,000.00	0.00%
REPAIR & MAINT - TRUCK	0.00	6,000.00	0.00%
TRAVEL, TRAINING & MEETINGS	0.00	3,000.00	0.00%
UNIFORMS/GEAR EXPENSE	0.00	12,200.00	0.00%
<b>Expenses</b>	<b>\$39,765.87</b>	<b>\$427,100.00</b>	

## GENERAL FUND

1:30 PM

## Statement of Revenue and Expenditures

	Year-To-Date	Annual Budget	Jan 2018
	Jan 2018	Jan 2018	Dec 2018
	Jan 2018	Jan 2018	Percent of
	Actual	Dec 2018	Budget
<b>LAW ENFORCE - COURT</b>			
<b>Expenses</b>			
MATERIALS & SUPPLIES EXPENSE	0.00	1,300.00	0.00%
MISCELLANEOUS EXPENSE	0.00	400.00	0.00%
NEW EQUIPMENT PURCHASE	0.00	3,000.00	0.00%
PAYROLL EXP - REGULAR	12,904.46	103,000.00	12.53%
SPECIAL COURT COSTS	0.00	6,000.00	0.00%
TRAVEL, TRAINING & MEETINGS	150.00	2,200.00	6.82%
<b>Expenses</b>	<b>\$13,054.46</b>	<b>\$115,900.00</b>	

## GENERAL FUND

1:30 PM

## Statement of Revenue and Expenditures

	Year-To-Date	Annual Budget	Jan 2018
	Jan 2018	Jan 2018	Dec 2018
	Jan 2018	Jan 2018	Percent of
	Actual	Dec 2018	Budget
<b>LAW ENFORCE - POLICE</b>			
<b>Expenses</b>			
BREATHALYZER EXPENSES	47.19	700.00	6.74%
DRUG TASK FORCE	0.00	2,000.00	0.00%
FUEL EXPENSES	1,823.61	30,000.00	6.08%
MATERIALS & SUPPLIES EXPENSE	3,360.26	36,000.00	9.33%
MISCELLANEOUS EXPENSE	0.00	500.00	0.00%
NEW EQUIPMENT PURCHASE	0.00	32,000.00	0.00%
PAYROLL EXP - REGULAR	93,706.53	890,000.00	10.53%
PAYROLL EXP - SRO	7,630.16	61,000.00	12.51%
REPAIR & MAINT - AUTOMOBILES	0.00	20,000.00	0.00%
REPAIR & MAINT - EQUIPMENT	0.00	3,000.00	0.00%
TRAVEL, TRAINING & MEETINGS	0.00	4,500.00	0.00%
UNIFORMS/GEAR EXPENSE	0.00	9,500.00	0.00%
<b>Expenses</b>	<b>\$106,567.75</b>	<b>\$1,089,200.00</b>	

**GENERAL FUND**

1:30 PM

**Statement of Revenue and Expenditures**

	Year-To-Date	Annual Budget	Jan 2018
	Jan 2018	Jan 2018	Dec 2018
	Jan 2018	Dec 2018	Percent of
	Actual		Budget
<b>LIBRARY</b>			
<b>Expenses</b>			
LIBRARY TRANSFER	0.00	30,000.00	0.00%
<b>Expenses</b>	<b>\$0.00</b>	<b>\$30,000.00</b>	



**GENERAL FUND**

1:30 PM

**Statement of Revenue and Expenditures**

	Year-To-Date	Annual Budget	Jan 2018
	Jan 2018	Jan 2018	Dec 2018
	Jan 2018	Dec 2018	Percent of
	Actual		Budget
<b>PARKS DEPT</b>			
<b>Expenses</b>			
FUEL EXPENSES	107.65	3,000.00	3.59%
MATERIALS & SUPPLIES EXPENSE	0.00	4,500.00	0.00%
MISCELLANEOUS EXPENSE	0.00	1,000.00	0.00%
NEW EQUIPMENT PURCHASE	0.00	10,000.00	0.00%
PAYROLL EXP - REGULAR	11,979.00	89,000.00	13.46%
PAYROLL EXP - SPORTS COMPLEX	4,371.27	55,000.00	7.95%
REPAIR & MAINT - EQUIPMENT	0.00	4,000.00	0.00%
SPORTS PARK FUEL	0.00	1,500.00	0.00%
SPORTS PARK MATERIALS	0.00	14,000.00	0.00%
SPORTS PARK NEW EQUIP	0.00	12,000.00	0.00%
SPORTS PARK PROF SERV	0.00	40,000.00	0.00%
SPORTS PARK REPAIR/MAINT	0.00	6,000.00	0.00%
SPORTS PARK UNIFORMS	0.00	900.00	0.00%
SPORTS PARK UTILITIES	898.49	15,000.00	5.99%
UNIFORMS/GEAR EXPENSE	0.00	1,000.00	0.00%
UTILITIES EXPENSES	197.21	3,000.00	6.57%
<b>Expenses</b>	<b>\$17,553.62</b>	<b>\$259,900.00</b>	

**STREET FUND**  
**Statement of Revenue and Expenditures**

	Year-To-Date Jan 2018 Jan 2018 Actual	Annual Budget Jan 2018 Dec 2018	Jan 2018 Dec 2018 Percent of Budget
<b>Revenue &amp; Expenditures</b>			
<b>Revenue</b>			
INTEREST REVENUES	0.00	50.00	0.00%
MISCELLANEOUS REVENUES	0.00	100.00	0.00%
STREET CITY SALES TAX	0.00	170,000.00	0.00%
STREET COUNTY TURNBACK	4,183.77	40,000.00	10.46%
STREET STATE TURNBACK	34,205.58	388,000.00	8.82%
<b>Revenue</b>	<b>\$38,389.35</b>	<b>\$598,150.00</b>	
<b>Expenses</b>			
ADVERTISING EXPENSE	0.00	1,500.00	0.00%
FUEL EXPENSES	474.95	8,000.00	5.94%
MATERIALS & SUPPLIES EXPENSE	0.00	10,000.00	0.00%
MISCELLANEOUS EXPENSE	0.00	500.00	0.00%
NEW EQUIPMENT PURCHASE	0.00	35,000.00	0.00%
PAYROLL EXP - REGULAR	20,120.13	190,000.00	10.59%
PROFESSIONAL SERVICES	0.00	20,000.00	0.00%
REPAIR & MAINT - EQUIPMENT	0.00	15,000.00	0.00%
STREET LIGHTS	1,907.09	165,000.00	1.16%
STREET/ROAD REPAIRS	0.00	100,000.00	0.00%
TRAVEL, TRAINING & MEETINGS	0.00	500.00	0.00%
UNIFORMS/GEAR EXPENSE	0.00	2,200.00	0.00%
UTILITIES EXPENSES	432.96	5,000.00	8.66%
<b>Expenses</b>	<b>\$22,935.13</b>	<b>\$552,700.00</b>	

**LIBRARY FUND**

10:46 AM

**Statement of Revenue and Expenditures**

	Year-To-Date	Annual Budget	Jan 2018
	Jan 2018	Jan 2018	Dec 2018
	Jan 2018	Dec 2018	Percent of
	Actual		Budget
<b>Revenue &amp; Expenditures</b>			
<b>LIBRARY</b>			
<b>Revenue</b>			
FINES/LOST ITEMS	485.48	4,000.00	12.14%
MISCELLANEOUS REVENUES	604.49	0.00	0.00%
TRANS FROM GENERAL FUND	0.00	30,000.00	0.00%
WASHINGTON CO LIBRARY	27,081.00	156,977.00	17.25%
<b>Revenue</b>	<b>\$28,170.97</b>	<b>\$190,977.00</b>	
ADVERTISING EXPENSE	0.00	500.00	0.00%
BOOKS AND MEDIA	1,351.89	32,000.00	4.22%
INSURANCES EXPENSE	0.00	2,500.00	0.00%
MATERIALS & SUPPLIES EXPENSE	313.35	12,277.00	2.55%
MISCELLANEOUS EXPENSE	0.00	500.00	0.00%
NEW EQUIPMENT PURCHASE	0.00	2,000.00	0.00%
PAYROLL EXP - REGULAR	14,659.73	138,000.00	10.62%
POSTAGE EXPENSE	0.00	300.00	0.00%
PROGRAMS EXPENSE	0.00	2,500.00	0.00%
REPAIR & MAINT - BUILDING	798.62	6,000.00	13.31%
TECHNICAL SUPPORT	0.00	5,000.00	0.00%
TRAVEL, TRAINING & MEETINGS	0.00	1,000.00	0.00%
UTILITIES EXPENSES	282.80	2,400.00	11.78%
<b>Expenses</b>	<b>\$17,406.39</b>	<b>\$204,977.00</b>	

FARMINGTON SALES TAX COMPARISON

MONTH	CITY SALES TAX		Extra 1/2 penny	STATE SALES TAX	
	2017	2018		2017	2018
JANUARY	\$ 57,103.51	\$ 63,631.38	\$32,409.74	\$ 94,536.33	\$ 95,058.02
FEBRUARY	\$ 61,852.68			\$ 105,195.78	
MARCH	\$ 64,178.41			\$ 90,177.29	
APRIL	\$ 64,037.29			\$ 89,619.16	
MAY	\$ 66,577.23			\$ 99,256.59	
JUNE	\$ 61,111.32			\$ 93,107.16	
JULY	\$ 69,900.21			\$ 103,314.13	
AUGUST	\$ 66,619.94			\$ 100,462.04	
SEPTEMBER	\$ 65,692.07			\$ 98,935.97	
OCTOBER	\$ 61,517.09			\$ 100,562.81	
NOVEMBER	\$ 65,220.51			\$ 99,640.31	
DECEMBER	\$ 66,565.66			\$ 96,779.83	
TOTALS	\$ 770,375.92	\$ 63,631.38		\$ 1,171,587.40	\$ 95,058.02
Previous year compared to current year		\$ 6,527.87	Increase	\$ 7,049.56	\$ 521.69

**Bond Fund Expense Account  
January 31, 2018**

**Street Construction Bond Fund**

**Beginning Balance**  
1/1/2018 \$2,438,431.42

**January Expenses**

1/18/2018 McGoodwin, Williams & Yates  
\$2,692.00

Design work for Garland McKee Drainage
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**January Interest**

1/3/2018 \$1,424.41

**Statement Balance 10/31/2017**

\$2,437,163.83

**Park Construction Bond Fund**

**Beginning Balance**  
1/1/2018 \$2,161,017.44

**January Expenses**

1/18/2018 Commercial Audio Systems  
\$51,363.00

Final payment for audio/video/security system at the Sports Complex, including installation
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**January Interest**

1/3/2018 \$1,234.75

**Statement Balance 1/31/2018**

\$2,068,852.55

# Committee Reports



## **Farmington Finance Committee**

### **Meeting Minutes**

*January 8, 2018*

**Present:**

Patsy Pike, Chair, Members: Kelly Penn, Ron Petrie, Mike Willard, Floyd Shelley & Business Manager Melissa McCarville,

**Absent:**

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**Discussion:**

Floyd explained that the engineering is for placing a sidewalk and small parking lot on the sport's complex property. This was discussed when we purchased the property from the church. He also explained that the money for this project would come from the bond fund.

**Action**

Kelly made a motion to accept the engineering proposal from Plymouth Engineering for the cost of \$10,600.00, plus mailing, printing, mileage, and permit fees required. Ron seconded, all were in favor.



## Plymouth Engineering, PLLC

5714 Walden Street · Lowell, AR 72745  
(479) 595-5934 · www.plymoutheng.com

October 28, 2017

Floyd Shelley  
City of Farmington  
354 W. Main Street – P.O. Box 150  
Farmington, AR 72730

Re: Sports Complex Sidewalk and Parking Lot  
Proposal for Civil Engineering Services

Dear Mr. Shelley:

On behalf of Plymouth Engineering, I'd like to thank you for your confidence in our work and provide you with this proposal to prepare contract documents and technical specifications for installation of a sidewalk from South Hunter Street to the Farmington High School parking lot, across the sports complex property, along with a small asphalt parking lot for approximately 20 cars. In order to assist you in completing these projects, Plymouth Engineering ("Consultant") proposes to provide the following services, subject to the attached Additional Terms and Conditions, to the City of Farmington, Arkansas ("Client").

### **Topographic Survey:**

Plymouth Engineering will subcontract with a licensed land surveyor to provide a topographic survey for an area of approximately one acre surrounding the existing structure, in order to obtain an accurate picture of site and channel conditions.

Plymouth Engineering's fee will be \$2,100.00 for the topographic survey.

### **Calculations and Preparation of Construction Documents:**

Plymouth Engineering will prepare construction drawings and specifications for use in competitive bidding and construction. Based on our preliminary investigation, we believe the project will include approximately 885 linear feet of sidewalk, along with approximately 1,500 square yards of parking area. As we discussed, a standard detail of three inches of hot-mix asphaltic concrete over eight inches of Class 7 aggregate base will be utilized. No geotechnical investigation is proposed.

The documents will include an advertisement for bids, basic instructions to bidders and basic general conditions of the contract, detailed construction specifications, a bid form, and a short-form construction contract similar to those we have used before on Farmington projects. Plan sheets showing existing topography and the proposed sidewalk and parking area, along with any grading, and with construction details, will also be prepared. At this point, we believe that the area to be disturbed by construction can be limited to less than one acre, so that a Storm Water Pollution Prevention Plan and associated documents will not be needed. Once the documents are complete, they will be submitted to the City for your review and comments.



and will be revised accordingly. Completed documents will be delivered to the City for your use in bidding the projects.

Plymouth Engineering's fee for this task will be \$8,500.00.

**Bidding and Construction Phase Assistance:**

Plymouth Engineering will provide on-call services to assist the City with various tasks to be determined by the City, at the City's discretion. Plymouth Engineering will assist with bid tabulations (if desired); and will meet on-site with the Street Superintendent as requested by the Superintendent to observe construction, advise the Superintendent as to the suitability of construction, and offer general engineering advice regarding the project. Other services which may be provided under this task at the request of the City include pre-construction meeting attendance, review of shop drawings, preparation of change orders, final review of the work and recommendations for acceptance, and/or preparation of easement documents for use by the City in acquiring easements for construction should any prove necessary.

Plymouth Engineering's fee for this task will be calculated on an hourly basis. Site visits and assistance will be provided by an Engineer, at the rate of \$110.00 per hour, per the attached schedule of rates. In addition, mileage will be charged at the IRS-allowable rate which is currently \$0.535 per mile.

**Not Included:**

The following items are **not** included in this agreement:

- Preparation of legal descriptions and/or maps for land acquisition, right of way, and/or easements (unless authorized by the City on an hourly basis, as described above.)
- Easement, right-of-way, and/or land acquisition.
- Geotechnical investigations, reports, or testing.
- Preparation of a Storm Water Pollution Prevention Plan, Construction Site Notice, or associated documents (not needed unless the disturbed area equals or exceeds one acre.)
- Engineering services related to any environmental hazards which may be present on the project site, whether known or unknown.
- Advertising for or accepting bids.
- Finalization and execution of the construction contract.
- Contract and/or construction administration.
- Preparation of Monthly Pay Estimates for work completed.
- Preparation of Record Drawings.

**Revisions:**

Revisions not specifically included above, including revisions required as a result of the City changing the location and/or extent of the proposed improvements, would be provided on an hourly basis at current billing rates.

**Fees, expenses, and other costs:**

In addition to the costs outlined above, mailing, and printing costs will be billed to the City at our cost and mileage will be billed at current billing rates. In addition, any permit fees required for the project shall be paid by the City.

**Summary:**

The fee for the items covered under this proposal is \$10,600, plus the costs of printing, mileage, any required permit fees, and any hourly services provided under the Bidding and Construction Phase task. With your authorization to proceed, we will begin work on these items immediately. If you find this proposal acceptable, please sign below and return a copy to our office. We greatly appreciate the opportunity to assist the City in these improvements.

Sincerely,



David A. Gilbert, P.E.

The City of Farmington, Arkansas hereby agrees to the terms outlined above and the Additional Terms and Conditions (2 pages) attached hereto.

\_\_\_\_\_  
Ernie Penn, Mayor

\_\_\_\_\_  
Date

## Additional Terms and Conditions

This AGREEMENT is between the Client and Plymouth Engineering, PLLC ("Consultant") for Services to be provided by the Consultant for the Client on the project ("Project") as described in the Consultant's Proposal ("Proposal"), which is hereby incorporated into this Agreement. "Client", as used herein, is the entity who authorized performance of services by Plymouth Engineering, PLLC, and who accepts responsibility for payment under the conditions stated herein. All provisions listed herein shall survive termination or completion of this agreement.

**Scope of Services.** The scope of Consultant's services is described in the Proposal ("Services"). Portions of the Services may be subcontracted. Services do not include sale or transfer of software to the Client or other parties. Consultant's findings, opinions, and recommendations are based solely upon data and information obtained by and furnished to Consultant at the time of the Services.

**Acceptance.** Client agrees that execution of this Agreement is a material element of the consideration Consultant requires to execute the Services, and if Services are initiated by Consultant prior to execution of this Agreement as an accommodation for Client at Client's request, both parties shall consider that commencement of Services constitutes formal acceptance of all terms and conditions of this Agreement. Additional terms and conditions may be added or changed only by written amendment to this Agreement signed by both parties. In the event Client uses a purchase order or other form to administer this Agreement, the use of such form shall be for convenience purposes only and any additional or conflicting terms it contains are stricken. This Agreement shall not be assigned by either party without prior written consent of the other party. Proposals are valid for 90 days from the date shown on the proposal unless otherwise specified within the proposal.

**Change Orders.** Client may request changes to the scope of Services by altering or adding to the Services to be performed. If Client so requests, Consultant will return to Client a statement (or supplemental proposal) of the change setting forth an adjustment to the Services and fees for the requested changes. Following Client's review, Client shall provide written acceptance. If Client does not follow these procedures, but instead directs, authorizes, or permits Consultant to perform changed or additional work, the Services are changed accordingly and Consultant shall be paid for this work according to the fees stated or its current fee schedule. If project conditions change materially from those observed at the site or described to Consultant at the time of proposal, Consultant is entitled to a change order equitably adjusting its Services and fee.

**Compensation and Terms of Payment.** Client shall pay compensation for the Services performed at the fees stated in the Proposal. If not stated in the Proposal, fees will be according to Consultant's current fee schedule. Fee schedules are adjusted annually, and may also be adjusted during the year if conditions warrant.

Invoices shall be submitted to the Client monthly, are due upon presentation and shall be considered past due if not paid within thirty (30) calendar days of due date. Client shall notify Consultant in writing, within 15 days of the date of the invoice if Client objects to any portion of the charges on the invoice, and shall promptly pay the undisputed portion. If Client fails to make payments when due and Consultant incurs any costs in order to collect overdue sums from Client, Client agrees that all such collection costs incurred shall immediately become due and payable to Consultant. Collection costs shall include, without limitation, legal fees, collection agency fees and expenses, court costs, collection bonds and reasonable Consultant staff costs at standard billing rates for Consultant's time spent in efforts to collect. The obligation of Client to pay Consultant's collection costs shall survive the term of this Agreement or any earlier termination by either party.

Client shall pay a finance fee of 1.5% per month, but not exceeding the maximum rate allowed by law, for all unpaid amounts 30 days or older. Consultant may suspend Services for lack of timely payment. Payment of Consultant's invoice(s) is not contingent upon Client receiving payment from a third party.

**Third Party Reliance.** This Agreement and the Services provided are for Consultant and Client's sole benefit and exclusive use with no third party beneficiaries intended. Reliance upon the Services and any work product is limited to Client, and is not intended for third parties.

**LIMITATION OF LIABILITY.** The total cumulative liability of, Consultant, its directors, officers, agents and subcontractors, to Client and all third parties with respect to services performed or to be performed pursuant to this agreement, whether for breach of contract, warranty, indemnity, contribution, tort, design defect, or otherwise, shall not exceed 100% of gross compensation actually received by Consultant under this agreement, or \$250,000.00, whichever is less. This limitation shall apply regardless of the cause of action or legal theory pled or asserted.

**Indemnity.** Consultant and Client shall defend, indemnify, and hold harmless the other, their agents, and employees, from and against legal liability for all claims, losses, damages, and expenses to the extent such claims, losses, damages, or expenses are caused by their negligent acts, errors, or omissions. In the event such claims, losses, damages, or expenses are caused by the joint or concurrent negligence of Consultant and Client, they shall be borne by each party in proportion to its own negligence under comparative fault principles.

**Warranty.** Consultant shall perform services in a manner consistent with that level of care and skill ordinarily exercised by other professional consultants performing comparable services under comparable circumstances at the time services are performed under this agreement. No other representations to Client, express or implied, and no warranty or guarantee not expressly stated herein are included or intended in this agreement.

**Insurance.** Consultant represents that it now carries, and will continue to carry: (i) workers' compensation insurance in accordance with the laws of the states having jurisdiction over Consultant's employees who are engaged in the Services; (ii) commercial general liability insurance; (iii) automobile liability insurance policies for any company-owned vehicles. Certificates of insurance will be provided upon request. Client and Consultant shall waive subrogation against the other party on all general liability and property coverage.

**Consequential Damages.** Neither party shall be liable to the other for loss of profits or revenue; loss of use or opportunity; loss of good will; cost of substitute facilities, goods, or services; cost of capital; or for any special, consequential, indirect, punitive, or exemplary damages.

**Dispute Resolution.** Client shall not be entitled to assert a Claim against Consultant based on any theory of professional negligence unless and until Client has obtained the written opinion from a registered, independent, and reputable engineer that Consultant has violated the standard of care applicable to Consultant's performance of the Services. Client shall provide this opinion to Consultant and the parties shall endeavor to resolve the dispute within 30 days, after which Client may pursue its remedies at law. This Agreement shall be governed by and construed according to Arkansas law. Any action by Client against Consultant relating to services hereunder shall be brought not later than one year following termination or completion of Consultant's services. Any litigation concerning this Contract shall be brought only in the Circuit Court of Benton County, Arkansas, or the U.S. District Court for the Western District of Arkansas, Fayetteville Division.

**Construction Observation.** Client understands that construction observation is a discrete procedure, and that such procedures indicate conditions only at the depths, locations, and times the construction was under observation. Consultant will provide reports and opinions based on field observations only for the work actually observed. Client understands that observation is not continuous or exhaustive, and is conducted to reduce - not eliminate - project risk. Client agrees to the level or amount of observation to be performed and the associated risk. Client is responsible (even if delegated to contractor) for notifying and scheduling Consultant so Consultant can perform these Services. Consultant shall not be responsible for the quality and completeness of contractor's work or their adherence to the project documents, and Consultant's performance of testing and observation services shall not relieve contractor in any way from its responsibility for defects discovered in its work, or create a warranty or guarantee. Consultant will not supervise or direct the work performed by contractor or its subcontractors and is not responsible for their means and methods. Consultant shall not be responsible for the Contractor's safety measures on the jobsite.

**Ownership of Documents.** Unless otherwise specified in writing, all work product (such as plans, specifications, reports, logs, data, notes, or calculations prepared by Consultant) shall remain the property of the Consultant. Proprietary concepts, systems and ideas developed during performance of the Services shall remain the sole property of Consultant. The Client is granted specific license to use printed copies of any and all materials arising from Consultant's effort on the project (the "Materials") only for purposes expressly contemplated in this agreement. All other rights, including rights of reproduction and reuse, are reserved. Client agrees to indemnify, defend and hold harmless Consultant against all loss damage, liability, suit, or claim (including attorney's fees) resulting from any use of the Materials not expressly authorized by this agreement. All pertinent records relating to services performed hereunder shall be retained for three (3) years after completion of the work. Client shall have access to the records during Consultant's normal business hours during said period.

Should the Client request electronic transfer of files, Consultant may elect to transmit unofficial copies of the documents in Adobe's Portable Document Format (PDF). Such files are for informational and convenience purposes only and shall not bear the Engineer's seal or signature. The Consultant is not liable for Client's subsequent use of any or all such files. Editable electronic files, including but not limited to word processor documents, electronic spreadsheets, electronic drawing files, and/or any other similar electronic documents remain the exclusive property of the Consultant, and the Client is not entitled to receive these or any similar electronic files. By signing the attached proposal, the Client agrees to these terms and waives any and all claims to electronic files created as part of the Consultant's performance under this or any other contract.

**Utilities.** Client shall provide the location and/or arrange for the marking of private utilities and subterranean structures. Consultant shall take reasonable precautions to avoid damage or injury to subterranean structures or utilities. Consultant shall not be responsible for damage to subterranean structures or utilities that are not called to Consultant's attention, are not correctly marked, including by a utility locate service, or are incorrectly shown on the plans furnished to Consultant.

**Site Access and Safety.** Client assures Consultant, by this contract signature, that Consultant has legal access to the above-described property. Client shall secure all necessary site related approvals, permits, licenses, and consents necessary to commence and complete the Services and will execute any necessary site access agreement. Consultant will be responsible for supervision and site safety measures for its own employees, but shall not be responsible for the supervision or health and safety precautions for any other parties, including Client, Client's contractors, subcontractors, or other parties present at the site. Client will provide Consultant with all information within his possession of knowledge as to the potential occurrence of toxic or hazardous materials at the site being investigated. If unanticipated toxic or hazardous materials are encountered, Consultant reserves the right to demobilize field operations at Client's expense. Remobilization will proceed following consultation with Consultant's safety coordinator and Client's acceptance of proposed safety measures and fee adjustments.

**Termination.** Either party may terminate this Agreement or the Services upon written notice to the other. In such case, Consultant shall be paid costs incurred and fees earned to the date of termination plus reasonable costs of closing the project. All provisions under the heading "Additional Terms and Conditions" shall survive termination or completion of this agreement.

**Freedom of Information Act.** As a private corporation, the Consultant is not subject to direct suit under Arkansas' Freedom of Information Act (Supreme Court of Arkansas No. 07-843, November 1, 2007). Consultant does not and will not serve as the Custodian of any public records for any public entity subject to the Act. Consultant's internal records, including but not limited to billing records, timesheets, etc. are private property and are not public records as defined in the Act (ACA 25-19-103); as disclosure of internal accounting records would give advantage to Consultant's competitors (ACA 25-19-105 (b)(9)(A)). Similarly, editable versions of project files, reports, plans, specifications, and calculations are private property and are not public records; as disclosure of editable versions of the documents would give advantage to Consultant's competitors. Client agrees to waive any and all claims to Consultant's private records and editable documents as defined herein; to indemnify and hold Consultant harmless against any and all claims related to Arkansas' Freedom of Information Act; and to defend Consultant against any and all third-party claims related to the Act.

In addition, should Client require hard copies of any records or documents from Consultant; whether previously delivered to Client or not; in order to satisfy any of the Client's obligations under the Act, Client agrees to pay Consultant for time spent in production, copying, redaction, and other activities necessary to provide Client with such records. Billing for this task shall be on an hourly basis at current billing rates, plus costs of reproduction.

**Severability.** Should any provision of these terms and conditions be found unlawful or invalid, all other portions shall remain in full force and effect.

## Schedule of Rates - 2017

Engineer (Principal) .....	\$110/hour
Two-man survey crew .....	\$125/hour
Landscape Architect .....	\$100/hour
Construction Observer (Senior) .....	\$60/hour
Clerical .....	\$45/hour
Mileage .....	\$0.535/mile
Printing, shipping, postage .....	At cost

The billing rates for Plymouth Engineering are subject to adjustment annually, on or about January 1, or as atypical conditions warrant. Mileage subject to adjustment when changed by the Internal Revenue Service.



# Agenda Item 10

(remove from inventory)



354 W. Main Street  
P.O. Box 150  
Farmington, AR 72730  
479-267-3865  
479-267-3805 (fax)

To: Farmington City Council  
Ernie Penn, Mayor  
Kelly Penn, City Clerk

From: BRIAN HUBBARD, CHIEF  
Re: REMOVAL OF EQUIPMENT  
Date: 02/12/2018

**Recommendation**

Requesting the removal of an 8 Channel DVR/8 cameras. SN: ZA0804GB061OE260008, City Tag: 0568 and the destroying of the DVR only at this time.

**Background**

This is a DVR system that recorded 8 cameras throughout the building. The system no longer works and there is no one able to work on the system.

**Discussion**

The DVR hasn't worked for a while however made continued efforts to find someone to work on the equipment. The cameras can stay mounted for deterrence purposes and possibly be used with a different system if decided to put in a new system. If cameras won't work then seek to destroy at that time.

**Budget Impact**

\$ 0.0



City of Farmington  
354 W. Main Street  
P.O. Box 150  
Farmington, AR 72730  
479-267-3865  
479-267-3805 (fax)

To: Farmington City Council  
Ernie Penn, Mayor  
Kelly Penn, City Clerk  
From: Brenda Coleman  
Re: Remove APC Smart 3000 UPS backup  
Date: February 12, 2018

**Recommendation**

Requesting the removal of the APC Smart 3000 UPS backup for server, inventory tag #362, Serial #JS0715018311.

**Background**

APC Smart 3000 UPS backup is over 10 years old and is failing. New Battery backups were purchased in 2017.

**Budget Impact**

none





Farmington Public Library  
175 West Cimarron Place  
Farmington, Arkansas 72730  
farmington@wcls.lib.ar.us  
(479) 267-2674

## **Memo**

To: Farmington City Council  
Ernie Penn, Mayor  
Kelly Penn, City Clerk  
From: Rachel Sawyer  
Re: Removal of equipment from library inventory  
Date: February 12, 2018

### **Recommendation**

Requesting the removal of five computers from library inventory:  
Dell Optiplex 380, serial #2WPZZQ1, inventory tag #225;  
Dell Optiplex 380, serial #2WP80R1, inventory tag #226;  
Dell Optiplex 390SFF, serial #9DSSVR1, inventory tag #232  
Dell Optiplex 390SFF, serial #9DSNVR1, inventory tag #239;  
Dell Optiplex 390SFF, serial #9DSTVR1, inventory tag #217.

### **Background**

Computers purchased in 2011. All five were public workstation computers. We budget for a few new computers every year.

### **Budget Impact**

None

# Agenda Item 11

## 2018 State of the City Address

It is my honor tonight to present the State of the City Address. God has blessed our City and we should be thankful every day for these blessings.

I would like to begin by thanking the City Council, Elected Officials, Planning Commissioners and employees of the city for your continued dedication and commitment to make Farmington a better place to live. I appreciate the work that each of our Committees have completed this past year.

I have asked each of our City Departments to report a summary of their activities and information related to their departments. I have attached each of their reports to the State of the City address for your information. If anyone in the public would like a copy of those reports we will make them available to you and they will be loaded onto our City Website.

I am pleased to report that our city is financially sound and we have maintained excellent cash reserves. Our City and County sales taxes continue to increase each year and this allows our city to have funds to support the expansion of our city services, for capital improvement projects to begin and be completed without interruption. Our City will continue to budget very conservatively regarding income growth and maintain a tight control regarding expenses for each department.

Our City will have several Capital Improvement projects to begin in 2018.

- 3<sup>rd</sup> Phase of Hwy 170 expansion which will include right of way acquisitions and utility relocations
- Purchase of land and construction of a new Public works building
- Creekside Park improvements to begin which will include a new pavilion, restrooms, parking lot, basketball courts, tennis courts, new playground, and a new walking trail. The improvements will be completed in Phases.
- Double Springs widening and drainage improvements from Hwy 62 to Rheas Mill road. This project is a State Highway funded project that is projected to begin in May.
- Drainage improvements to the Southwind's road area at the intersection of Countryside Drive
- Drainage improvements in the Rainsong Road area
- Drainage improvements on Garland Mckee Road and Meadowsweet subdivision
- Expansion of the City Library
- Expansion of the Police Department area of City Hall

We have several other projects that were included in the Public Works Department report.

Our City has experienced an increased commercial growth pattern this past year. I am excited and encouraged about businesses who have located in our City and others that have expressed an interest to expand or relocate to Farmington. This growth will allow our sales tax revenue to continue to increase in the years to come.

Our residential growth is now very active with new subdivisions being approved and under construction as well as homes being constructed in previously dormant subdivisions. This growth exhibits the confidence that builders have in our City and our School system.

Farmington School System continues to be a shining star in our community. We have a state of the art High School that was opened in 2017 along with our basketball arena and Performing Arts center that opened in 2015. A new Football Stadium and Track are currently under construction that should be opened in 2019. This growth approved by our school officials exhibits their confidence that Farmington will continue to grow and be a place where people want to live and raise their families.

It is imperative in 2018, that our City continue to make the commitment to improve our services and encourage growth in our city. The City Council's commitment to our Public Safety departments will need to continue in the future. I am recommending tonight that we begin a Strategic Planning process that will allow us to look at the future of Farmington for the next 5 to 10 years. This process is something we started in 2012 with a 5-year plan that completed in 2017. To develop this vision for the future of Farmington, it will require several work sessions with elected officials, City employees, school officials, planning commissioners and the Chamber of Commerce. I feel that this process will have a very positive impact on our Community.

It has become very evident with the growth of our city and the number of projects, that we have out grown having a part time Mayor. A full time Mayor will greatly enhance City involvement with businesses and improve our efficiencies in our day to day operations and improve communication with the public.

It will take a commitment by this Council to approve a full time Mayor position with a compensating salary based upon experience and knowledge for that position, which we already have in place by city ordinance.

Our city is very fortunate to have an experienced and knowledgeable Council & Planning Commission that will make the right decision regarding the growth & leadership of our city in the future.

In closing, I would like to thank the citizens of Farmington for their continued support of our City. I am very proud and honored to be your Mayor and I will be running for reelection this year. I look forward to a very successful and prosperous 2018 for the City of Farmington.

May God Bless our City.

A handwritten signature in black ink, appearing to read "Ernie L Penn", with a long horizontal flourish extending to the right.

Mayor Ernie L Penn

## 2017 Farmington Fire Department brief summary

1. Total runs actually made in the year = 957
2. Total Medical calls made = 663
3. Total of fires made = 80
4. Total of car wrecks = 61
5. Total of all rescues and other calls = 153
6. Total of 5 full time firefighters counting myself
7. Total of Volunteers = 26
8. One firefighter is on duty 24 hours every day, and one of those days there are two on duty for 24 hours. And one 8:00 am to 5:00 am during the day.
9. List of full time firefighters are as follows;  
Mark Cunningham Fire Chief  
Peter Oxford = firefighter, Firefighter I & II, EMT  
Andrew Patton = firefighter, Firefighter I & II, EMT  
Martin Peters = firefighter, Firefighter I & II, first responder  
Alfred Jones = firefighter, Firefighter I & II, first responder
10. List of Volunteers and years of service ;

Rodney Bailey = 9	Clayton Kinzler= 3
Charles Birdsong = 25	Kyle Martin = 2
Jason Bromley = 9	Tyler Miller = 0
Hunter Carnahan = 4	Brad Morgan = 5
Justin Cobb = 8	Scott Murphy = 22
Bret Cunningham = 17	Lance Selph = 8
Blake Foster = 6	Aaron Spahn = 1
Adam Guess =16	Joe Shirley = 2
Al Jones = 15	Wesley Watts = 4
Dillon Jones = 0	Gregg Zelenko = 20
11. We have 2 Engines, 2 Brush trucks, 2 Medical trucks, 1 Tanker, 1 Rescue, chief vehicle.
12. We have a new Pumper/tanker ordered that should be here next month.

I would like to give a big thank you to Mayor Penn, City Council, and the citizens of this community for allowing us to serve the city as a fire department.

Mark Cunningham

Fire Chief



**FARMINGTON POLICE DEPARTMENT**  
**P.O. BOX 150 / 354 WEST MAIN**  
**FARMINGTON, AR 72730**  
**TELEPHONE (479) 267-3411**  
**FAX (479) 267-5897**



- 
- 3 New Officers join the force: Taron Mahone, Taylor Talley, Justin Collins
  - 17% more calls from 2016. 16- 602 incidents 17-708 incidents
  - Accidents: 167 down from 16- 172, but not much; however accidents are increasing in general.
  - Total citation: 3072, up from 16-1689
  - Received 1 grant for \$3500.00
  - Rated 5<sup>th</sup> safest city in the AR
  - Several promotions in the dept: Wilbanks-Cpt, Parrish-Lt, Bertorello-Sgt, Catron-Cpl, Brotherton-SRO, Collins-Det.
  - As the City continues to grow the Police Dept gets busier. We have a great team willing to put their lives on the line to serve the Citizens of Farmington and Proud to do so.
  - Looking forward to what challenges we can overcome in 2018.



# FARMINGTON POLICE DEPARTMENT

OFFICER	RANK	YEARS OF SERVICE WITH FARMINGTON	YEARS OF OVERALL EXPERIENCE
Brian Hubbard	Chief of Police	17	18+
Mike Wilbanks	Captain	8	18+
Chad Parrish	Lieutenant	16	17+
James Bertorello	Sergeant	10	13+
Joshua Catron	Corporal	5	7
Dustin Long	Patrolman	2.5	7
Taron Mahone	Patrolman	1	1
Taylor Talley	Patrolman	6 mos.	3
Justin Collins	Patrolman	2 mos.	6
Jacob Stine	Patrolman	Just hired	Just hired
James Brotherton	School Resource	4	11
John Collins	Criminal Investigator	2	20
Michael Thompson	Admin. Sergeant	16	18+
Billie Jo Virgin	Admin. Desk Sergeant	20	10+
Kevin Apple	Part-time Patrolman	6	18+

# **FARMINGTON POLICE DEPARTMENT**

<b>UNIT</b>	<b>YEAR</b>	<b>MAKE</b>	<b>MODEL</b>	<b>MILEAGE</b>
10-01	2010	Dodge	Charger	100k
10-02	2010	Dodge	Charger	75k
12-01	2012	Chevrolet	Tahoe	68k
12-02	2012	Dodge	Charger	91k
13-01	2013	Dodge	Charger	79k
13-02	2013	Dodge	Charger	34k
14-01	2014	Dodge	Charger	69k
14-02	2014	Dodge	Ram 1500	25k
15-01	2015	Dodge	Charger	36k
15-02	2015	Dodge	Ram 1500	24k
16-01	2016	Dodge	Charger	21k
17-01	2017	Dodge	Charger	9k

The police department puts approximately 140k miles a year patrolling on the fleet.



354 W. Main Street  
P.O. Box 150  
Farmington, AR 72730  
479-267-3865  
479-267-3805 (fax)

## 2017 Building Department

445 permits issued  
\$118,905 collected in permit fees

### Residential:

69 new houses valued at \$20,073,000  
18 new duplexes valued at \$7,072,000  
32 residential additions and alterations valued at \$1,001,000

### Commercial:

2 new commercial buildings valued at \$596,000  
26 commercial projects valued at \$261,000

There were 1263 building inspections completed in 2017

I have been with Farmington four years and my overall experience doing inspections is fourteen years.

Rick Bramall



354 W. Main Street  
P.O. Box 150  
Farmington, AR 72730  
479-267-3865  
479-267-3805 (fax)

## 2017 Code Enforcement

There were 279 violation notices issued in 2017

There was a 97% compliance rate for the violations issued.

We razed 2 houses in 2017 for unsightly and unsanitary violations.

Rick Bramall

# 2017 Year End Summary

## Completed Projects

### North Appleby

- Completed paving project

### Tyler Road

- Completed paving project

### Gibson Hill Road

- Completed paving project

### Flood Medigation and Drainage Improvements

- Frisco Drive in Valley View
  - a. Replaced plastic drainage pipe with concrete pipe due to collapse of old existing drainage pipe
- Spring Mountain Road
  - a. Added concrete to box culvert to prevent future erosion
- Double Springs Road
  - a. Added concrete ditch for adequate drainage

### Engineering and Projects in Progress

- North Hunter Street - Replace box culvert and add new sidewalk to tie existing sidewalks together over the creek
- Hawkins Street - Widen and add sidewalk
- South Winds Street to Farmington High School - Add sidewalk along Sports Complex property

- **Add small parking lot at Sports Complex**
- **Broyles Street - Repair dip in street at bridge**
- **Creek Side Park - Meet and begin plan of action for park**
- **Lynch Middle School to Bellwood - Add new sidewalk**
- **South Winds and Countryside Street - Improve current drainage issue**
- **Rainsong Road - Improve current drainage issue**
- **Garland McKee Road and Meadow Suite S/D - Improve current drainage to help control flooding**

**Public Works Employee List -**

**Floyd O. Shelley - Public Works Manager**

**Tyrell Murphy - Streets Dept**

**Travis Carlin - Animal Control Dept**

**Isaac Navarro - City Parks Dept**

**Brian Clevenger - City Parks Dept**

**Misty Wilson - Sports Complex Facility and Program Manager**

**Bo Carnes - Sports Complex, Grounds and Field Maintenance**

Farmington Sports Complex  
Misty Wilson  
323 Southwinds  
Farmington, AR

### Accomplishments 2017

- Cameras and sound system installed
- New scorers tables
- New pitching mounds for all 6 fields
- Hosted all stars for the 2<sup>nd</sup> year
- Hosted a tournament in the fall for the first time
- Hosted 3 spring tournaments (3 were rained out)
- 21 Fall Ball teams (275 kids participated)
- 44 Spring Farmington teams (530 kids participated)

### Goals 2018

- Windscreen for the 4 small fields
- Paint the bathroom floors
- Power wash all buildings and fence topper
- Add a batting cage to the outside of the ball park
- Over seed the fields with rye

# **ANNUAL REPORT 2017**

## **Letter from the Librarian**

Dear Friend of the Farmington Public Library,

2017 was another delightful year of engagement with you – our community! As you read, created, and learned throughout the year, library staff provided a quality, personalized library experience with entertaining and educational programs and services. The library was a destination place for a variety of reasons in 2017: to read, to study, to interact with local authors, to hear stories and songs. 2018 promises to be even better at the Farmington Public Library.

We continue to be committed to connecting people with information and culture. In the following pages you will find some of our 2017 service highlights, some of which included:

- 48,000 items were checked out and 350 signed up for library cards.
- 30,000 people visited the library.
- 2,000 attended programs and events.
- Diverse programming reached participants of all ages complete with book clubs, art instruction and activities, outreach story times, and technology instruction.

As we complete the fourth year in our new facility, we are already planning for new offerings while creating an enduring brand of service. The work we do would not be possible without the support from our Board of Trustees, staff, Friends and community partners who worked together to make 2017 another productive year. Thank you Mayor Ernie Penn, the City Council and City Departments for supporting the library.

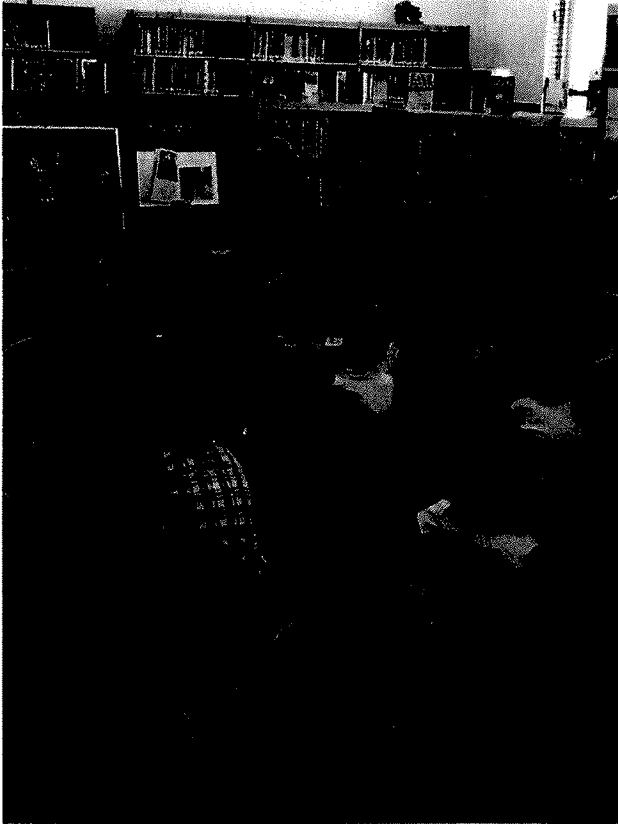
*Rachel Sawyer*

Librarian



# ANNUAL REPORT 2017

## 2017 By the Numbers



Sherry Rodgers, Washington County Children's Librarian, reads to kindergarten classes.

**Library Visits** 30,730

### Circulation

Check Outs 48,584

New Patrons 352

Website Logins 9,730

### Computer Use Sessions

Early Literacy Stations 1,229

Public Computers 3,373

**Reference Transactions** 2,549

**Document Scanning Services** 251

**Volunteer Hours** 344

### Farmington Sponsored Library Programs

Number 27

Attendance 673

### Washington County Sponsored Library Programs

Number 36

Attendance 1,317

## Volunteer Organizations, Performers & Speakers

Alex Cogbill

Arvest Bank

Barnyard Buddies

Crimson Select Ensemble

Dusty Richards

Farmington-Area Kiwanis

Farmington Garden Club

Farmington High School Community Service Group

Fayetteville Recycling

First Security Bank

Gil Miller

Julie Rae Harms

Kitty Sanders

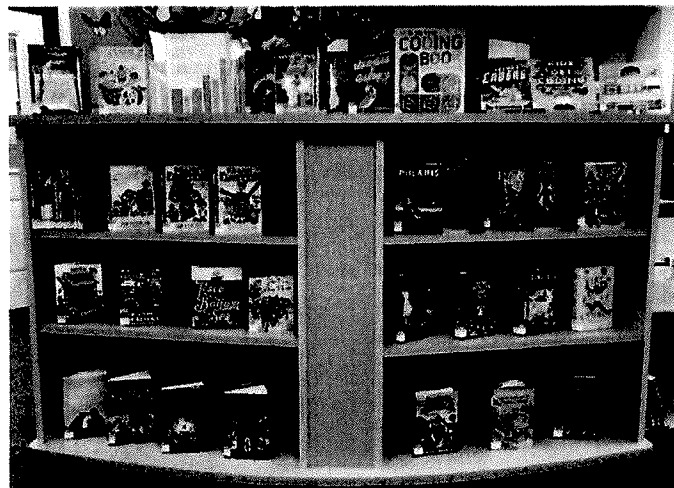
Scott Family Amazeum

Velda Brotherton

V.R. Craft

Washington County Environmental Affairs

# ANNUAL REPORT 2017



## Library Board

Betty Hummel  
Linda Morrow  
LaDeana Mullinix  
Anita Sampley  
Nadine Sewak  
Phyllis Shaw  
Jane Vest

## Library Staff

Kevin Kyger  
Ashley Partridge  
Joy Poynor  
Chris Rubin  
Rachel Sawyer

## Volunteers

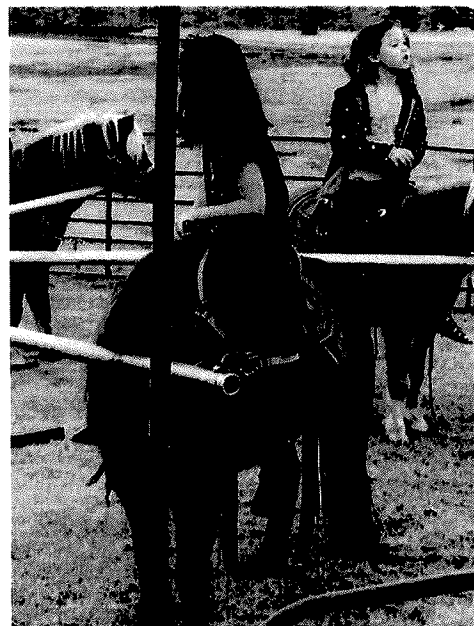
Dalton Beaman	Josh Long
Nick Bruno	Karla Long
Ashlynn Cambron	Felicia McCollum
Joseph Dearing	Aubrey Molnar
Hannah Dimmitt	Makayla Molnar
Rachel Dooley	Linda Morrow
Sue Farrer	LaDeana Mullinix
Caleb Foshe	Fabian Ramirez
A'Amell Fuqua	Jenny Sihapanya
Shannon Graham	Julia Sowerwine
Josie Holland	Karen Takemoto
Judy Horne	Shane Vaughn
Betty Hummel	Jane Vest
Kevin Kyger	Eli Wallace
Kambry Landwehr	Adrianna Wilson

## In Memory

Jacque Gayle Norberg and Angel Trammell, both Friends of the Library members, passed away in 2017. Jacque was also a book club member and Angel was an passionate reader and loved listening to audio books. They are both greatly missed by staff and Friends alike.

## Friends of the Farmington Library

Juanita Anderson	Fiona Goggin	Patsy Pike
Retha Beal	Angel Holland	Nadine Sewak
Jerry and Donna Beard	John Holland	Phyllis Shaw
Diana Benson	Judy Horne	Sharon Short
Jim Binns	Tanya Huckaby	Jill Simpson
Joe and Barbara Boles	Betty Hummel	Hailey Smith
Diane Bryant	Maureen Kelly	Andrew and Vicki Spranza
Nola Bull	Lynn Kutter	Karen Takemoto
Laura Carney	Karla Long	Nora Taylor
LaVerne Cooper	Edith McAllister	Shawna Thorup
Delcina Cunico	John and Felicia McCollum	Bill Trammell
Edna Davis	Mick McFarland	Lillie Anna Us
Doris Dehne	Linda Morrow	Jane Vest
Rae Dunn	LaDeana Mullinix	Betty Williams
Sue Farrer	Jeri Ann Olson	Rehea Youde
Perry and Shirley Franklin	Dorris Patten	



# Strategic Goals 2015-2020

## **FACILITIES AND SPACES**

Make available safe, modern, and useful spaces that meet changing user needs.

*Year 1: Build on an environment that provides the technologies to facilitate learning. Advance digital offerings by providing computing devices that meet a variety of needs.*

*Year 2: Plan for expansion to meet population growth. Begin providing functional outdoor spaces by utilizing the almost two acres the library sits on.*

*Year 5: By 2020, expand to allow for effective program delivery and increased services. Expansion to have an emphasis on meeting room and special use space to include a multi-purpose room, study rooms, and computer training lab/media space .*

## **ACCESS AND LEARNING**

Promote literacy and lifelong learning in the community by increasing the number of library users. Continue to focus on digital literacy and provide programming that promotes financial and family success as well as health and wellness.

*Year 1: Increase the variety of program offerings and number of programs/events available to library users.*

*Year 2: Continue creating sustainable programming that will be appreciated for years to come. Provide users with print and digital materials that allow them to meet their educational goals.*

*Year 5: By 2020, increase staff to implement successful and sustainable program offerings at the library and through outreach to Farmington education institutions and organizations.*

## **CULTURE AND INCLUSION**

Build strong relationships with community leaders and educators to plan new ways to serve the needs of every community member.

*Year 1: Strengthen partnerships with community-based organizations and government agencies.*

*Year 2: Devise plan for providing cultural programming like outdoor concerts and theatre performances.*

*Year 5: By 2020, establish the library as a champion for Northwest Arkansas's growing creative community. Continue to improve services to all library users through opportunities for residents to be creative and socialize in a safe, comfortable space.*

# Agenda Item 13

ORDINANCE NO. 2018-02

AN ORDINANCE REZONING PROPERTY ON S. 54<sup>TH</sup> AVENUE CONTAINING APPROXIMATELY 30.19 ACRES ± FROM A-1, AGRICULTURE DISTRICT TO R-1, SINGLE-FAMILY RESIDENTIAL AS REQUESTED BY INDIAN TERRITORY, LLC.

WHEREAS, the City of Farmington, Arkansas amended its official zoning and zoning map by Ordinance 2011-02 on March 14, 2011, which was filed for record in the Office of the Circuit Clerk and Ex-Officio Recorder for Washington County, Arkansas in File 2011-00017652; and

WHEREAS, certain property belonging to Indian Territory, LLC. is zoned A-1, Agriculture District; and

WHEREAS, after a public hearing on January 22, 2018, the Farmington Planning Commission voted during a regular meeting to rezone the property from A-1, Agriculture District to R-1, Single Family Residential.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF FARMINGTON, ARKANSAS:

SECTION 1. That the zone classification of the following described property is hereby changed as follows:

From A-1 Agriculture District, to R-1 Single Family Residential, for the real property described in Exhibit "A", which is attached hereto and made a part hereof.

SECTION 2. That the official zoning map of the City of Farmington, Arkansas, is hereby amended to reflect the zoning change provided in section 1 above.

Section 3. Emergency Clause. That the City Council of the City of Farmington, Arkansas further determines that it is necessary to enact this ordinance without delay; therefore, an emergency is hereby declared to exist and this ordinance shall be in full force

and effect from and after its passage and approval.

PASSED, APPROVED AND IN EFFECT this 12th day of February, 2018.

APPROVED:

By: \_\_\_\_\_  
Ernie Penn, Mayor

ATTEST:

\_\_\_\_\_  
Kelly Penn, City Clerk

## **Exhibit A**

### **LEGAL DESCRIPTION – PROPERTY**

ALL OF THE SE1/4 OF THE SE1/4 OF THE SW1/4 OF SECTION 14 AND ALL OF THE E1/2 OF THE NW1/4 OF SECTION 23, ALL IN TOWNSHIP 16 NORTH, RANGE 31 WEST, WASHINGTON COUNTY, ARKANSAS AND BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

BEGINNING AT AN ALUMINUM CAPPED STATE MONUMENT AT THE SE CORNER OF THE NE1/4 OF THE NW1/4 OF SAID SECTION 23; THENCE ALONG THE SOUTH LINE OF SAID NE1/4 OF THE NW1/4 N87°50'38"W 661.20 FEET TO AN IRON PIN FOUND AT THE SW CORNER OF SAID E1/2 OF THE NW1/4; THENCE ALONG THE WEST LINE OF SAID E1/2 N02°26'48"E 1330.42 FEET TO AN IRON PIN FOUND AT THE NW CORNER OF SAID E1/2; THENCE ALONG THE WEST LINE OF SAID SE1/4 OF THE SE1/4 OF THE SW1/4 OF SECTION 14 N02°36'48"E 661.33 FEET TO THE NW CORNER OF SAID SE1/4 OF THE SE1/4 OF THE SW1/4; THENCE ALONG THE NORTH LINE OF SAID SE1/4 OF THE SE1/4 OF THE SW1/4 S87°41'00"E 660.16 FEET TO THE NE CORNER OF SAID SE1/4 OF THE SE1/4 OF THE SW1/4; THENCE ALONG THE EAST LINE OF THE SE1/4 OF THE SW1/4 OF SAID SECTION 14 S02°35'14"W 661.96 FEET TO AN ALUMINUM CAPPED STATE MONUMENT AT THE SE CORNER OF SAID SE1/4 OF THE SW1/4; THENCE ALONG THE EAST LINE OF SAID NE1/4 OF THE NW1/4 OF SECTION 23 S02°24'54"W 1327.93 FEET TO THE POINT OF BEGINNING, CONTAINING 30.19 ACRES, MORE OR LESS AND SUBJECT TO ANY EASEMENTS, COVENANTS OR RESTRICTIONS OF RECORD OR FACT.

# Agenda Item 14



**ORDINANCE NO. 2018-03**

**AN ORDINANCE ACCEPTING PAYMENT FOR STREET AND STORM WATER DRAINAGE IMPROVEMENTS, CONFIRMING THE DEDICATION OF CERTAIN SIDEWALKS AND STORM DRAINAGE IMPROVEMENTS UPON COMPLETION AND FOR STREET IMPROVEMENTS ON GARLAND MCKEE ROAD, ALL OF WHICH PERTAINS TO THE HILLSIDE ESTATES SUBDIVISION, AN ADDITION TO THE CITY OF FARMINGTON, ARKANSAS, UPON THE FULFILMENT OF CERTAIN CONTINGENCIES, AND FOR OTHER PURPOSES**

**WHEREAS**, Garland McKee Road and surrounding properties, and subdivisions were annexed into the City of Farmington in 2009; and

**WHEREAS**, there have been drainage issues surrounding Garland McKee Road and adjoining properties that existed prior to annexation; and

**WHEREAS**, after thoughtful consideration and negotiations, the City of Farmington has agreed to accept payment from the developer of Hillside Estates Subdivision to be applied to the overall cost of street and storm water drainage improvements on Garland McKee Road in lieu of constructing a detention pond in the subdivision. The developer agrees to complete construction of sidewalks, and the City of Farmington agrees to the acceptance and dedication of the public improvements and sidewalks for ownership and maintenance upon the receipt of payment from the developer for street and storm water drainage improvements, satisfaction of all construction requirements for sidewalks, the final inspection and approval by the city engineers and officials, and the acknowledgement of same on the final plat.

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF FARMINGTON, ARKANSAS, AS FOLLOWS:**

**SECTION 1.** Pursuant to recitals herein and as of the date of the fulfillment of the contingencies herein below, the City of Farmington accepts and confirms that the sidewalks and public improvements are hereby deemed city property to be under the care, control and maintenance of the City of Farmington.

**SECTION 2.** The Farmington City Council hereby accepts the terms recited herein and the acceptance and dedication of the sidewalks and public improvements in and adjacent to Hillside Estate Subdivision upon fulfillment of the following contingencies:

a. Payment from the developer for the cost of street improvements to Garland McKee Road in compliance with the city's Master Street Plan, and payment for the cost of storm water drainage improvements on Garland McKee Road, as required by the City Engineer,

which shall be accepted by the city in lieu of the developer constructing a detention pond on the subdivision property and making street improvements.

- b. Complete the construction of all sidewalks.
- c. Final inspection and approval of the subdivision by the City engineer.

**SECTION 3.** All other ordinances or parts of ordinances in conflict herewith are hereby repealed to the extent of the conflict.

**SECTION 4.** That the Farmington City Council of Farmington, Arkansas further determines that it is necessary to enact this ordinance without delay for the purpose of maintaining the public improvements; therefore, an emergency is hereby declared to exist and this ordinance shall be in full force and effect from and after its passage and approval.

Passed, approved and in effect this 12th day of February, 2018.

By: \_\_\_\_\_  
Ernie Penn, Mayor

Attest: \_\_\_\_\_  
Kelly Penn, City Clerk

# Agenda Item 15

RESOLUTION NO. 2018-02

A RESOLUTION PROVIDING FOR THE ADOPTION OF THE AMENDED BUDGET FOR THE CITY OF FARMINGTON, ARKANSAS FOR THE 12 MONTHS BEGINNING JANUARY 1, 2017 AND ENDING DECEMBER 31, 2017; APPROPRIATING MONEY FOR EACH ITEM, AND FOR OTHER PURPOSES.

Whereas, it is necessary to amend the budget to reflect actual revenues and expenditures at year end;

Now therefore, be it resolved by the City Council of the City of Farmington, Arkansas:

Section 1: This resolution shall be known as the budget amendment resolution for the City of Farmington for the twelve (12) month period beginning January 1, 2017 and ending December 31, 2017. The attached budget amendment is incorporated herein as if set out word for word and figure for figure to reflect actual revenues and expenditures as set forth on the succeeding pages described in Exhibit "A", which is attached hereto and incorporated by reference.

Section 2: If any provision of this resolution or the application thereof to any person or circumstance is held invalid, such invalidity shall not affect other provisions or applications of the resolution which can be given effect without the invalid provisions or application, and to this end the provisions of this resolution are declared to be severable.

Passed and approved this 12th day of February, 2018.

APPROVED:

By: \_\_\_\_\_  
Ernie Penn, Mayor

ATTEST:

By: \_\_\_\_\_  
Kelly Penn, City Clerk

<b>GENERAL BUDGET</b>				
<b>ITEM</b>	<b>INCOME</b>	<b>BUGET 2017</b>	<b>AMOUNT OVER</b>	<b>AMEND</b>
	<b>ACTUAL</b>		<b>2017 BUDGET</b>	<b>2017 BUDGET</b>
<b>INCOME</b>				
ACCIDENT REPORT	\$ 2,190.00	\$ 600.00	\$ 1,590.00	\$ 2,190.00
ACT 833	\$ 21,251.51	\$ 17,000.00	\$ 4,251.51	\$ 21,251.51
ALCOHOL TAX	\$ 4,149.50	\$ 2,278.00	\$ 1,871.50	\$ 4,149.50
ANIMAL CONTROL	\$ 2,910.00	\$ 2,500.00	\$ 410.00	\$ 2,910.00
BUILDING INSPECTION	\$ 118,802.60	\$ 60,000.00	\$ 58,802.60	\$ 118,802.60
BUSINESS LICENSE	\$ 5,250.00	\$ 5,000.00	\$ 250.00	\$ 5,250.00
CHECKING CARRY/TRANSFER			\$ -	
COURT FINES	\$ 114,218.20	\$ 36,000.00	\$ 78,218.20	\$ 114,218.20
CITY SALES TAX	\$ 788,189.33	\$ 516,957.00	\$ 271,232.33	\$ 788,189.33
COUNTY TURNBACK	\$ 448,435.34	\$ 415,000.00	\$ 33,435.34	\$ 448,435.34
DEVELOPMENT FEE	\$ 7,102.75	\$ 7,000.00	\$ 102.75	\$ 7,102.75
FRANCHISE FEES	\$ 365,935.19	\$ 375,000.00	\$ (9,064.81)	\$ 365,935.19
GARAGE SALE PERM	\$ 3,120.00	\$ 3,000.00	\$ 120.00	\$ 3,120.00
GRANTS	\$ 3,500.00	\$ -	\$ 3,500.00	\$ 3,500.00
INTEREST	\$ 3,813.44	\$ 2,000.00	\$ 1,813.44	\$ 3,813.44
MISC INCOME	\$ 15,003.37	\$ 1,200.00	\$ 13,803.37	\$ 15,003.37
PARK RENTAL/DONA	\$ 1,600.00	\$ 1,200.00	\$ 400.00	\$ 1,600.00
SALES TAX	\$ 1,171,587.40	\$ 1,087,044.00	\$ 84,543.40	\$ 1,171,587.40
SPORTS COMPLEX FEES	\$ 46,680.29	\$ 50,000.00	\$ (3,319.71)	\$ 46,680.29
SRO REMB	\$ 24,648.36	\$ 35,000.00	\$ (10,351.64)	\$ 24,648.36
STATE TURNBACK	\$ 94,747.18	\$ 100,000.00	\$ (5,252.82)	\$ 94,747.18
<b>TOTAL</b>	<b>\$ 3,243,134.46</b>	<b>\$ 2,716,779.00</b>	<b>\$ 526,355.46</b>	<b>\$ 3,243,134.46</b>
	<b>ACTUAL</b>	<b>2017 BUDGET</b>	<b>AMOUNT LEFT/(OVER)</b>	<b>2017 AMENDED</b>
			<b>2017 BUDGET</b>	
<b>ANIMAL</b>				
FUEL	\$ 962.76	\$ 2,450.00	\$ 1,487.24	\$ 962.76
MATERIALS/SUPPLIES	\$ 78.43	\$ 600.00	\$ 521.57	\$ 78.43
NEW EQUIP	\$ -	\$ 800.00	\$ 800.00	\$ -
PAYROLL	\$ 55,877.31	\$ 56,000.00	\$ 122.69	\$ 55,877.31
PROFESSIONAL SERV	\$ 11,926.00	\$ 18,965.00	\$ 7,039.00	\$ 11,926.00
REPAIR/MAINT	\$ 673.85	\$ 1,563.00	\$ 889.15	\$ 673.85
TRAVEL	\$ -	\$ 500.00	\$ 500.00	\$ -
UNIFORMS	\$ 541.25	\$ 728.00	\$ 186.75	\$ 541.25
			\$ -	
<b>SUB TOTAL ANIMAL</b>	<b>\$ 70,059.60</b>	<b>\$ 81,606.00</b>	<b>\$ 11,546.40</b>	<b>\$ 70,059.60</b>
			\$ -	
<b>BUILDING INSP</b>				
FUEL	\$ 1,787.93	\$ 3,500.00	\$ 1,712.07	\$ 1,787.93
MATERIALS/SUPPLIES	\$ 2,545.00	\$ 1,500.00	\$ (1,045.00)	\$ 2,545.00
PAYROLL	\$ 77,056.54	\$ 80,500.00	\$ 3,443.46	\$ 77,056.54
REPAIR/MAINT EQUIP	\$ -	\$ 1,500.00	\$ 1,500.00	\$ -
REPAIR/MAINT AUTO	\$ 107.04		\$ (107.04)	\$ 107.04
TRAVEL/TRAINING	\$ 2,554.72	\$ 3,483.00	\$ 928.28	\$ 2,554.72
UNIFORMS	\$ 996.83	\$ 750.00	\$ (246.83)	\$ 996.83
			\$ -	
<b>SUB TOTAL BLD INSP.</b>	<b>\$ 85,048.06</b>	<b>\$ 91,233.00</b>	<b>\$ 6,184.94</b>	<b>\$ 85,048.06</b>

CITY OF FARMINGTON  
2017 AMENDED BUDGET

	ACTUAL	2017 BUDGET	AMOUNT LEFT/(OVER)	2017 AMENDED
<b>FIRE DEPARTMENT</b>				
ADVERTISING EX	\$ 363.66	\$ -	\$ (363.66)	\$ 363.66
FUEL	\$ 3,766.51	\$ 8,000.00	\$ 4,233.49	\$ 3,766.51
HAZMAT EXP	\$ 2,270.12	\$ 2,400.00	\$ 129.88	\$ 2,270.12
MATERIALS/SUPPLIES	\$ 6,987.88	\$ 7,500.00	\$ 512.12	\$ 6,987.88
MISCELLANOUS	\$ 242.94	\$ 500.00	\$ 257.06	\$ 242.94
NEW EQUIPMENT	\$ 3,270.17	\$ 5,228.00	\$ 1,957.83	\$ 3,270.17
PAYROLL	\$ 291,736.05	\$ 298,000.00	\$ 6,263.95	\$ 291,736.05
REPAIR/MAINT EQUIP	\$ 6,562.68	\$ 3,000.00	\$ (3,562.68)	\$ 6,562.68
REPAIR/MAINT TRUCK	\$ 4,905.32	\$ 5,000.00	\$ 94.68	\$ 4,905.32
TRAVEL	\$ 629.00	\$ 4,000.00	\$ 3,371.00	\$ 629.00
UNIFORMS	\$ 12,354.52	\$ 11,162.00	\$ (1,192.52)	\$ 12,354.52
			\$ -	
<b>SUB TOTAL FIRE</b>	<b>\$ 333,088.85</b>	<b>\$ 344,790.00</b>	<b>\$ 11,701.15</b>	<b>\$ 333,088.85</b>
			\$ -	
<b>ADMINSTRATIVE</b>			\$ -	
ADDITIONAL SERVICE	\$ 142,388.32	\$ 185,000.00	\$ 42,611.68	\$ 142,388.32
ADVERTISING EXP	\$ 6,935.78	\$ 5,000.00	\$ (1,935.78)	\$ 6,935.78
BREATHALYZER EXPENSE	\$ 420.89		\$ (420.89)	\$ 420.89
BLDG/MAINT	\$ 47,744.90	\$ 40,000.00	\$ (7,744.90)	\$ 47,744.90
CREDIT CARD FEE EXPENSE	\$ 4,271.90		\$ (4,271.90)	\$ 4,271.90
ELECTION EXPENSES	\$ 4,286.10		\$ (4,286.10)	\$ 4,286.10
INSURANCE	\$ 26,926.05	\$ 30,656.00	\$ 3,729.95	\$ 26,926.05
LEGAL EXPENSE	\$ 2,082.17	\$ 10,000.00	\$ 7,917.83	\$ 2,082.17
MATERIALS/SUPPLIES	\$ 19,176.43	\$ 22,000.00	\$ 2,823.57	\$ 19,176.43
MISC EXP	\$ 1,190.00	\$ 2,000.00	\$ 810.00	\$ 1,190.00
NEW EQUIP	\$ 8,131.61	\$ 16,000.00	\$ 7,868.39	\$ 8,131.61
PAYROLL CITY ATT	\$ 32,397.30	\$ 32,175.00	\$ (222.30)	\$ 32,397.30
PAYROLL ELECTED	\$ 75,403.62	\$ 83,500.00	\$ 8,096.38	\$ 75,403.62
PAYROLL REGULAR	\$ 200,900.42	\$ 243,000.00	\$ 42,099.58	\$ 200,900.42
PLANNING COMM	\$ 14,234.71	\$ 19,400.00	\$ 5,165.29	\$ 14,234.71
POSTAGE	\$ 1,337.13	\$ 4,000.00	\$ 2,662.87	\$ 1,337.13
PROF. SERVICE	\$ 58,445.62	\$ 41,500.00	\$ (16,945.62)	\$ 58,445.62
REPAIR/MAINT OFF	\$ 383.36	\$ 5,000.00	\$ 4,616.64	\$ 383.36
RETURNED CHECK	\$ 25.00		\$ (25.00)	\$ 25.00
TECHNICAL SUPP	\$ 8,293.38	\$ 11,000.00	\$ 2,706.62	\$ 8,293.38
TELECOMMUNICATIONS EX	\$ 533.24		\$ (533.24)	\$ 533.24
TRAVEL/TRAINING	\$ 10,877.53	\$ 15,000.00	\$ 4,122.47	\$ 10,877.53
UTILITIES	\$ 50,920.93	\$ 50,000.00	\$ (920.93)	\$ 50,920.93
			\$ -	
<b>SUB TOTAL ADMIN.</b>	<b>\$ 717,306.39</b>	<b>\$ 815,231.00</b>	<b>\$ 97,924.61</b>	<b>\$ 717,306.39</b>
			\$ -	
<b>COURT</b>			\$ -	
MATERIALS/SUPPLIES	\$ 1,409.43	\$ 1,100.00	\$ (309.43)	\$ 1,409.43
MISC		\$ 400.00	\$ 400.00	
NEW EQUIPMENT	\$ 1,274.20	\$ 3,000.00	\$ 1,725.80	\$ 1,274.20
PAYROLL	\$ 95,932.96	\$ 103,250.00	\$ 7,317.04	\$ 95,932.96
SPEC. COURT COST	\$ 5,268.00	\$ 6,500.00	\$ 1,232.00	\$ 5,268.00
TRAVEL	\$ 474.28	\$ 1,950.00	\$ 1,475.72	\$ 474.28
			\$ -	
<b>SUB TOTAL COURT</b>	<b>\$ 104,358.87</b>	<b>\$ 116,200.00</b>	<b>\$ 11,841.13</b>	<b>\$ 104,358.87</b>
			\$ -	
<b>POLICE</b>			\$ -	
BREATHAYLZER	\$ 178.41	\$ 800.00	\$ 621.59	\$ 178.41

CITY OF FARMINGTON  
2017 AMENDED BUDGET

	ACTUAL	2017 BUDGET	AMOUNT LEFT/(OVER)	2017 AMENDED
DRUG TASK FORCE	\$ 1,500.00	\$ 2,000.00	\$ 500.00	\$ 1,500.00
FUEL	\$ 23,229.95	\$ 37,500.00	\$ 14,270.05	\$ 23,229.95
MATERIALS/SUPPLIES	\$ 34,041.87	\$ 31,894.00	\$ (2,147.87)	\$ 34,041.87
MISC	\$ -	\$ 1,000.00	\$ 1,000.00	\$ -
NEW EQUIPMENT	\$ 67,454.51	\$ 27,000.00	\$ (40,454.51)	\$ 67,454.51
PAYROLL REGULAR	\$ 776,576.03	\$ 779,000.00	\$ 2,423.97	\$ 776,576.03
PAYROLL SRO	\$ 64,111.33	\$ 72,676.00	\$ 8,564.67	\$ 64,111.33
REPAIR/MAINT AUTO	\$ 17,194.30	\$ 16,000.00	\$ (1,194.30)	\$ 17,194.30
REPAIR/MAINT EQUIP	\$ 2,007.14	\$ 3,000.00	\$ 992.86	\$ 2,007.14
TRAVEL	\$ 655.00	\$ 9,500.00	\$ 8,845.00	\$ 655.00
UNIFORMS	\$ 11,517.10	\$ 9,500.00	\$ (2,017.10)	\$ 11,517.10
UTILITIES	\$ 119.81		\$ (119.81)	\$ 119.81
			\$ -	
<b>SUB TOTAL POLICE</b>	<b>\$ 998,585.45</b>	<b>\$ 989,870.00</b>	<b>\$ (8,715.45)</b>	<b>\$ 998,585.45</b>
<b>LIBRARY EXP</b>	<b>\$ 30,000.00</b>	<b>\$ 30,000.00</b>	<b>\$ -</b>	<b>\$ 30,000.00</b>
<b>PARKS</b>				
FUEL	\$ 2,783.02	\$ 3,000.00	\$ 216.98	\$ 2,783.02
MATERIALS/SUPPLIES	\$ 2,633.86	\$ 5,000.00	\$ 2,366.14	\$ 2,633.86
MISC	\$ -	\$ 1,000.00	\$ 1,000.00	\$ -
NEW EQUIPMENT	\$ 12,000.00	\$ 10,000.00	\$ (2,000.00)	\$ 12,000.00
PAYROLL	\$ 69,155.67	\$ 51,615.00	\$ (17,540.67)	\$ 69,155.67
PAYROLL SPORTS	\$ 68,158.07	\$ 64,700.00	\$ (3,458.07)	\$ 68,158.07
PROFESSIONAL SER	\$ -	\$ 3,100.00	\$ 3,100.00	\$ -
REPAIR/MAINT EQUIP	\$ 1,102.88	\$ 5,000.00	\$ 3,897.12	\$ 1,102.88
SPORTS PARK FUEL	\$ 1,111.32	\$ 2,000.00	\$ 888.68	\$ 1,111.32
SPORTS PARK MATERIALS	\$ 13,635.06	\$ 16,000.00	\$ 2,364.94	\$ 13,635.06
SPORTS PARK NEW EQUIP	\$ 9,247.11	\$ 12,000.00	\$ 2,752.89	\$ 9,247.11
SPORTS PARK PROFESSIONAL	\$ 45,893.72	\$ 35,000.00	\$ (10,893.72)	\$ 45,893.72
SPORTS PARK REPAIR	\$ 2,858.93	\$ 14,000.00	\$ 11,141.07	\$ 2,858.93
SPORTS PARK UNIFORMS	\$ 1,082.50	\$ 750.00	\$ (332.50)	\$ 1,082.50
SPORTS PARK UTILITIES	\$ 13,025.89	\$ 20,934.00	\$ 7,908.11	\$ 13,025.89
UNIFORMS	\$ 656.31	\$ 750.00	\$ 93.69	\$ 656.31
UTILITIES	\$ 2,298.05	\$ 3,000.00	\$ 701.95	\$ 2,298.05
			\$ -	
<b>SUB TOTAL PARKS</b>	<b>\$ 245,642.39</b>	<b>\$ 247,849.00</b>	<b>\$ 2,206.61</b>	<b>\$ 245,642.39</b>
	<b>TOTAL ACTUAL</b>	<b>2017 BUDGET</b>	<b>UNDER BUDGET</b>	<b>2017 AMENDED</b>
<b>GRAND TOTAL EXPENSE</b>	<b>\$ 2,584,089.61</b>	<b>\$ 2,716,779.00</b>	<b>\$ 132,689.39</b>	<b>\$ 2,584,089.61</b>

TOTAL ACTUAL INCOME-  
BUDGETED EXPENSE      \$    659,044.85    CARRYOVER

STREET DEPT				
ITEM	INCOME	BUDGET	AMOUNT OVER	AMEND
	ACTUAL	2017	2017 BUDGET	2017
<b>INCOME</b>				
GRANTS	\$ 235,516.22	\$ -	\$ 235,516.22	\$ 235,516.32
FEMA REIMBURSEMENT	\$ 108,917.89	\$ -	\$ 108,917.89	\$ 108,917.89
INTEREST	\$ 70.56	\$ 100.00	\$ (29.44)	\$ 70.56
MISC INCOME	\$ 16,818.05	\$ 100.00	\$ 16,718.05	\$ 16,818.05
CITY SALES TAX	\$ 190,749.14	\$ 157,607.00	\$ 33,142.14	\$ 190,749.14
COUNTY TURNBACK	\$ 48,491.20	\$ 40,000.00	\$ 8,491.20	\$ 48,491.20
STATE TURNBACK	\$ 410,959.50	\$ 387,443.00	\$ 23,516.50	\$ 410,959.50
			\$ -	
TOTAL	\$ 1,011,522.56	\$ 585,250.00	\$ 426,272.56	\$ 1,011,522.66
<b>EXPENSES</b>	<b>EXPENSE ACTUAL</b>	<b>BUDGET 2017</b>	<b>AMOUNT LEFT</b>	<b>AMENDED</b>
			<b>IN 2017 BUDGET</b>	<b>BUDGET</b>
ADDITIONAL SERVICES	\$ 81.68	\$ -	\$ 81.68	\$ 81.68
ADVERTISING	\$ 977.84	\$ -	\$ 977.84	\$ 977.84
FUEL	\$ 5,791.77	\$ 9,000.00	\$ 3,208.23	\$ 5,791.77
INSURANCE	\$ -	\$ 3,000.00	\$ 3,000.00	\$ -
MATERIALS & SUPP	\$ 11,725.43	\$ 13,000.00	\$ 1,274.57	\$ 11,725.43
MISC EXPENSE	\$ 156.13	\$ 500.00	\$ 343.87	\$ 156.13
NEW EQUIPMENT	\$ 18,372.34	\$ 35,000.00	\$ 16,627.66	\$ 18,372.34
PAYROLL & BENEFITS	\$ 176,694.15	\$ 184,000.00	\$ 7,305.85	\$ 176,694.15
PROFESSIONAL SER	\$ 255,325.64	\$ 20,000.00	\$ (235,325.64)	\$ 255,325.64
REPAIR BUILDING	\$ 10,320.90	\$ -	\$ (10,320.90)	\$ 10,320.90
REPAIR TRUCK	\$ 55.83	\$ -	\$ (55.83)	\$ 55.83
REPAIR EQUIP	\$ 13,278.12	\$ 10,000.00	\$ (3,278.12)	\$ 13,278.12
STREET LIGHTS	\$ 87,188.85	\$ 50,000.00	\$ (37,188.85)	\$ 87,188.85
STREET ROAD REPAIR	\$ 182,340.17	\$ 253,250.00	\$ 70,909.83	\$ 182,340.17
TRAVEL/TRAINING	\$ -	\$ 500.00	\$ 500.00	\$ -
UNIFORMS	\$ 1,882.15	\$ 2,000.00	\$ 117.85	\$ 1,882.15
UTILITIES	\$ 2,723.53	\$ 5,000.00	\$ 2,276.47	\$ 2,723.53
TOTAL	\$ 766,914.53	\$ 585,250.00	\$ (181,664.53)	\$ 766,914.53
TOTAL INCOME - EXPENSE	\$	244,608.03	CARRY OVER	



## LIBRARY

ITEM	INCOME ACTUAL	BUDGET 2017	AMOUNT LEFT 2017	AMEND 2017
INCOME				
CHECKING CARRY		\$ -		
FINES	\$ 5,513.58	\$ 3,000.00	\$ 2,513.58	\$ 5,513.58
GRANTS	\$ -	\$ -	\$ -	\$ -
INTEREST	\$ 33.84	\$ -	\$ 33.84	\$ 33.84
MISCELLANEOUS	\$ -	\$ -	\$ -	\$ -
GENERAL FUND	\$ 30,000.00	\$ 30,000.00	\$ -	\$ 30,000.00
WASH CO. LIBRARY	\$ 155,076.00	\$ 155,077.00	\$ (1.00)	\$ 155,076.00
			\$ -	
TOTAL	\$ 190,623.42	\$ 188,077.00	\$ 2,546.42	\$ 190,623.42
EXPENSES	ACTUAL	BUDGET 2017	AMOUNT LEFT IN 2017 BUDGET	AMENDED 2017 BUDGET
ADVERTISING	\$ 499.68	\$ -	\$ -	\$ 499.68
BOOKS AND MEDIA	\$ 26,040.44	\$ 32,000.00	\$ 5,959.56	\$ 26,040.44
INSURANCE	\$ -	\$ 2,000.00	\$ 2,000.00	\$ -
MATERIALS AND SUPP	\$ 11,355.78	\$ 12,000.00	\$ 644.22	\$ 11,355.78
MISCELLANEOUS	\$ 88.00	\$ 500.00	\$ 412.00	\$ 88.00
NEW EQUIPMENT	\$ 2,652.60	\$ 5,000.00	\$ 2,347.40	\$ 2,652.60
PAYROLL & BENEFITS	\$ 93,801.68	\$ 120,000.00	\$ 26,198.32	\$ 93,801.68
POSTAGE	\$ 107.81	\$ 300.00	\$ 192.19	\$ 107.81
PROGRAMS	\$ 880.00	\$ 1,000.00	\$ 120.00	\$ 880.00
REPAIR-MAINT BUILD	\$ 5,494.55	\$ 6,000.00	\$ 505.45	\$ 5,494.55
TECH SUPPORT	\$ -	\$ 400.00	\$ 400.00	\$ -
TRAVEL	\$ 692.00	\$ 400.00	\$ (292.00)	\$ 692.00
UTILITIES	\$ 6,939.21	\$ 8,477.00	\$ 1,537.79	\$ 6,939.21
			\$ -	
TOTAL	\$ 148,551.75	\$ 188,077.00	\$ 39,525.25	\$ 148,551.75
TOTAL INCOME-EXPENSE	\$ 42,071.67	CARRY OVER		



# Agenda Item 16

## RESOLUTION 2018-03

### **A RESOLUTION RECOGNIZING THE OPIOID EPIDEMIC IN THE UNITED STATES OF AMERICA AND IN ARKANSAS; AND TO ENGAGE IN LITIGATION AS A MEMBER OF THE MUNICIPAL LEGAL DEFENSE PROGRAM (MLDP) AGAINST THOSE ENTITIES AND PEOPLE RESPONSIBLE FOR THIS SOCIETAL CRISIS.**

WHEREAS, our nation and the state of Arkansas have suffered substantially by virtue of the addiction and dependency on opioids, both legally prescribed and criminally secured; and,

WHEREAS, on October 26<sup>th</sup>, 2017 the President of the United States of America declared the opioid crisis to be a “public health emergency,” and;

WHEREAS, Arkansas’ hospitals and rehabilitation centers cannot keep pace with the flood of victims; and,

WHEREAS, Arkansas has been ranked as the number two state in the nation in per capita prescriptions of opioid medications in 2016; and,

WHEREAS, in 2013 the cost of prescription opioid dependence, abuse and overdose was \$78.5 billion dollars for the nation as a whole; and,

WHEREAS, in 2015 an estimated 12.131 billion dosage units (pills) were prescribed nationally equating to 97.36 pills per household; and,

WHEREAS, based upon the number of opioid prescription issued in 2016 it has been estimated that every man, woman and child, regardless of age would have 37.5 pills in hand at any given time; and,

WHEREAS, drug overdose fatalities in 2016 across the nation numbered 64,000 people while traffic fatalities for the same period number approximately, 40,200; and,

WHEREAS, municipal governments have born a substantial financial and societal burden fighting this crisis and epidemic and will face abatement costs for this nuisance for many years to come; and,

WHEREAS, the City of Farmington is a member of the MLDP and seeks to make use of the legal services provided by the Program to hold those responsible for this crisis to the highest letter of the law; and,

WHEREAS, the MLDP in concert with the other risk management pools in Arkansas have combined resources to bring litigation against those responsible on behalf of all counties, cities and towns in the state.

NOW, THEREFORE BE IT RESOLVED BY THE City of Farmington, Arkansas recognizes the acute need to address the opioid crisis in this state and wishes to do so by joining the efforts of other MLDP members to bring litigation against those responsible as advised by the MLDP. <sup>1</sup>

Adopted this 12th day of February 2018.

**APPROVED:**

By: \_\_\_\_\_  
*Ernie Penn, Mayor*

**ATTEST:**

By: \_\_\_\_\_  
*Kelly Penn, City Clerk*

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<sup>1</sup> All facts and figures cited herein were provided by the office of the Arkansas Drug Director and the Centers for Disease Control and Prevention.

# Informational Items



354 W. Main Street  
P.O. Box 150  
Farmington, AR 72730  
479-267-3865  
479-267-3805 (fax)

City Business Manager Report  
February 2018  
City Council Meeting

- Misty Wilson (1), John Collins (2), Tarone Mahone (1) and Tyrell Murphy (6) have work anniversaries this month, and Kim Bentley was missed last month, she reached her 1 year mark! Thank them for their service!
- Right of way acquisition proposals have been reviewed. I am waiting to hear from ArDot for next steps.
- Our engineering projects are moving forward. We should have plans for review soon.
- If you have questions about the budget amendment, please let me know.
- I got notice this morning that much of the leg work for the FEMA flood study has been completed. The following is from the engineer:
  - ◆ All of the survey is completed and in internal reviews. Some of the comments might require some additional field work. Therefore, you might hear of or see some people back out in the field.
  - ◆ We have most of the hydrologic work for the project area completed. It is in the last stages of review.
  - ◆ Hydraulic work is starting. We were awaiting the survey before starting any serious progress on that.
  - ◆ Schedule wise, we are still on progress to provide you with the initial results of the work in mid to late summer.
- Also, FTN met with FEMA about their upcoming fiscal year proposed work plans last week in Denton, TX. The area that we (the City of Farmington) provided them (south side around golf course) has been included in that list. While they cannot guarantee it will be funded right now, it was one of the projects that made the cut. Normally, they have around 6 – 8 projects per year, so that is a good sign. Also, the knowledge of cost share commitment from the City makes the project extremely attractive to FEMA.

*"Anyone can hold the helm when the sea is calm." ~Publius Syru*



# 2018 COURT MONTHLY DISTRIBUTION WORKSHEET MONTH OF JANUARY

ADMIN OF JUSTICE FUND

Check #1	Dept. of Finance and Administration	Total for Check # 1	\$2,954.40	Chk#2042
Check #2	General Fund	Total for Check # 2	\$1,814.85	Chk#2043
Check #3	Washington County Treasurer (Act 1256)	Total for Check # 3	\$1,532.75	Chk#2044

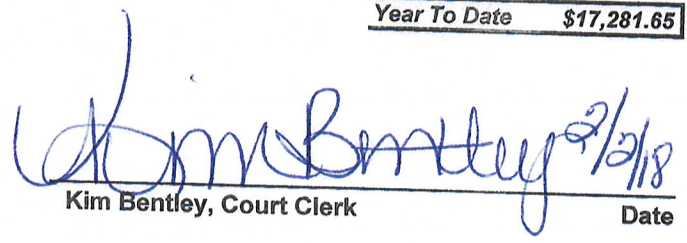
**Total Checks Admin of Justice** **\$6,302.00**


COURT COST & FINE

Check #4	<b>Administration of Justice Fund</b>			
	CCCR- Court Cost-Criminal			
	CCTR- Court Cost-Traffic		\$810.00	
	CCTRO- Court Cost-Traffic Ordinance		\$2,882.00	
	CCSEAT - Court Cost - Seat Belt		\$2,175.00	
	CCDWI-Court Cost DWI		\$50.00	
			\$385.00	
		<b>Total for Check # 4 (Chk#3355)</b>		<b>\$6,302.00</b>
Check #5	<b>General Fund</b>			
	FINE- Fines Collected		\$5,948.65	
	NLIFL-No Liability Ins. Fines		\$290.00	
	FTPRLC-Fines Local		\$170.00	
		<b>Total for Check # 5 (Chk#3356)</b>		<b>\$6,408.65</b>
Check #6	<b>Court Automation Fund</b>			
	CFEE-Local Court Automation		\$677.00	
		<b>Total for Check # 6 (Chk#3357)</b>		<b>\$677.00</b>
Check #7	<b>Department of Finance &amp; Administration</b>			
	CFEES - State Court Automation Fee		\$685.00	
	DCSAF - Drug Crime Special Assess Fee		\$215.00	
	DVPPF - Domestic Violence Peace Fund Fee		\$17.00	
	NIFS - New Installment Fee - State		\$1,355.50	
		<b>Total for Check # 7 (Chk#3358)</b>		<b>\$2,272.50</b>
Check #8	<b>Washington County Treasurer</b>			
	JBAF - Jail Booking and Admin Fee		\$53.00	
	CJF - County Jail Fee + Warrant Fees		\$1,262.50	
		<b>Total for Check # 8 (Chk#3359)</b>		<b>\$1,315.50</b>
Check #9	<b>RF - Restitution Fee</b>			
	Walmart Neighborhood Market, Blair/ CR-16-227 & CR-16-228		\$60.00	
		<b>Total for Check # 9 (Chk#3360)</b>		<b>\$60.00</b>
Check #10	<b>RDP - Refund Due Payer</b>			
	Amanda K. Huber, Case No.OR-17-295		\$1.00	
		<b>Total for Check # 10 (Chk#3363)</b>		<b>\$1.00</b>
Check #11	<b>RDP - Refund Due Payer</b>			
	Cody Davis, Case No. TR-16-219, CR-16-325		\$245.00	
		<b>Total for Check # 11 (Chk#3364)</b>		<b>\$245.00</b>

<b>Monthly Total</b>	<b>\$17,281.65</b>
<b>Year To Date</b>	<b>\$17,281.65</b>

Ernie Penn, Mayor Date

  
 Kim Bentley, Court Clerk Date

  
 Graham Nations, District Judge Date

2-5-18





**City of Farmington**  
**372 W. Main st.**  
**P.O. Box 150**  
**Farmington, AR 72730**

**Fire Department**  
**Mark Cunningham**  
**Fire Chief**

**Phone 479-267-3338**  
**Fax 479-267-3302**

### **January 2018 Monthly Report for Mayor and City Council**

The fire department responded to over 114 calls during the month of January and that is above average for all of last year for calls. The colder that it gets the older citizens have a harder time dealing with it. The flu has been a big problem for the people of town and we have made a lot of calls because of it. We have to wear masks when we go in their house or we have to put it on them to try to keep from getting it ourselves. We have had our own people to come down with some of these too.

The first month of having coverage all night sure has worked better for the fire department on medical calls. Having someone here at night and able to respond in a matter of minutes has been a big benefit to the citizens of our city. I have had people say that feel better just knowing that we have someone here in case they have a medical emergency. This has been a learning experience for me as well as the whole department in adjusting having paid personnel as well as volunteers here at the station and on the fire ground, but everyone seems to adjust to it very well.

We have experienced some very cold temperatures this month and it has caused us problems of different magnitudes such as our fire trucks with pumpers having different things freeze up when we respond on fires during these temperatures. We try to drain the pumps on the way to the fire but then we have to prime the pumps when we get on the scene of a fire to get them filled again. The recent casualties to our trucks are the gauges and pumps are leaking. We have repaired the pumps for the leaks and I have ordered the gauges and we will fix them ourselves.

I hope to present you my end of the year report to you at this meeting.

Thank you as always for your continued support of the fire department;

Mark Cunningham  
Fire Chief

*Farmington Fire*  
*Department*  
Year 2017  
*Report*

# FARMINGTON FIRE DEPARTMENT

## REPORT FOR 2017

Farmington Fire Department responded to a total of 957 Calls in the year of 2017. This was a record number of responses for the FFD. The 957 responses were an increase over last year of 2016. In 2016 the FFD responded to 924 Calls. In a comparison, in 2015, there were 937 Calls.

Inside the City of Farmington the FFD responded to a total of 801 calls. In the Primary Response Area outside the city limits, the FFD responded to 53 calls. Out of the total of 957, the FFD responded to 103 calls for Mutual Aid with other Departments in Washington County.

The 957 Calls in a year makes an Average of 2.62 Incidents per Day. The FFD had an Average Response Time to Incidents of 6.2 minutes. The majority of the calls were between 6 a.m. to 10 p.m. The average Busiest Hour of the Day was 5 p.m. The average busiest day was Saturday, which had 1 more call than Friday. The Busiest Month was December with 110 Incidents.

As in Previous years since the turn of the Century, Medical Responses were the Majority of calls for 2017. There were 633 Medical calls, making Medical Responses a large 69% of the year's call volume.

### DEFINITIONS

Good Intent Calls – Dispatched and cancelled in route Calls, Controlled Burns, Smoke in area, etc.

Hazardous Conditions – Power line down, Gas leaks, Fuel Spills.

Primary Response Area – Area outside of the Farmington City Limits in the unincorporated County that the FFD can respond to and be on scene quicker than other Fire Departments.

Service Calls – Non-emergency calls such as Safety Demo's, Check previous fire scenes, installing Smoke Detectors, etc.

## 2017 TOTALS - Farmington FD

Building Fires	33
Vehicle Fires	1
Outside Fires	46
Medical Calls	663
MVA	61
Other Rescues	10
Hazardous Conditions	20
Service Calls	22
Good Intent Calls	62
False Alarms	37
Other Calls	2
<b>TOTAL</b>	<b>957</b>

Average of 2.62 Incidents per Day.

Average Department Response Time of 6.22 Minutes per Call.

## 2017 MONTHLY TOTALS - Farmington FD

JANUARY	90
FEBURARY	66
MARCH	67
APRIL	95
MAY	72
JUNE	66
JULY	87
AUGUST	75
SEPTEMBER	79
OCTOBER	71
NOVEMBER	79
DECEMBER	110
<b>TOTALS</b>	<b>957</b>

### HOUR of the DAY

TIME	# of INCIDENTS	TIME	# of INCIDENTS
MIDNIGHT	23	12:00	46
1:00	16	13:00	59
2:00	21	14:00	53
3:00	19	15:00	52
4:00	17	16:00	51
5:00	34	17:00	65
6:00	40	18:00	38
7:00	38	19:00	45
8:00	42	20:00	58
9:00	39	21:00	46
10:00	42	22:00	40
11:00	49	23:00	24

### DAY OF THE WEEK

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
127	123	126	128	144	154	155

# Situation Type Summary

2017 TOTALS

Prepared 1/7/2018

Page

1

Situation Type	Dollar Loss	# of Incid's	F.S. Injury	Civ. Injury	F.S. Death	Civ. Death
111 Building fire	295,575	29	0	0	0	0
113 Cooking fire, confined to container		1	0	0	0	0
114 Chimney or flue fire, confined to chimne		3	0	0	0	0
122 Fire in motor home, camper, recreational	20,500	1	0	0	0	0
140 Natural vegetation fire, other	300	3	0	0	0	0
142 Brush, or brush and grass mixture fire		4	0	0	0	0
143 Grass fire	8,000	36	0	0	0	0
151 Outside rubbish, trash or waste fire		2	0	0	0	0
160 Special outside fire, other	100	1	0	0	0	0
200 Overpressure rupture, explosion, overhea		1	0	0	0	0
311 Medical assist, assist EMS crew		663	0	0	0	0
322 Vehicle accident with injuries		47	0	0	0	0
324 Motor vehicle accident with no injuries		14	0	0	0	0
350 Extrication, rescue, other		8	0	0	0	0
356 High angle rescue		1	0	0	0	0
363 Swift water rescue		1	0	0	0	0
400 Hazardous condition, other		1	0	0	0	0
412 Gas leak (natural gas or LPG)		12	0	0	0	0
424 Carbon monoxide incident		1	0	0	0	0
440 Electrical wiring/equipment problem, ot		1	0	0	0	0
442 Overheated motor		1	0	0	0	0
444 Power line down		2	0	0	0	0
445 Arcing, shorted electrical equipment		2	0	0	0	0
500 Service Call, other		17	0	0	0	0
522 Water or steam leak		1	0	0	0	0
541 Animal problem		1	0	0	0	0
551 Assist police or other governmental agen		1	0	0	0	0
554 Assist invalid		1	0	0	0	0
571 Cover assignment, standby, moveup		1	0	0	0	0
600 Good intent call, other		4	0	0	0	0
611 Dispatched & canceled en route		44	0	0	0	0
622 No incident found on arrival at dispatch		6	0	0	0	0
632 Prescribed fire		1	0	0	0	0
651 Smoke scare, odor of smoke		6	0	0	0	0
653 Barbecue, tar kettle		1	0	0	0	0
700 False alarm or false call, other		19	0	0	0	0

# Situation Type Summary

2017 TOTALS

Prepared 1/7/2018

Page

2

Situation Type	Dollar Loss	# of Incid's	F.S. Injury	Civ. Injury	F.S. Death	Civ. Death
730 System malfunction, other		3	0	0	0	0
733 Smoke detector activation due to malfunc		7	0	0	0	0
734 Heat detector activation due to malfunc		1	0	0	0	0
735 Alarm system sounded due to malfunction		3	0	0	0	0
740 Unintentional transmission of alarm, oth		1	0	0	0	0
743 Smoke detector activation, no fire - uni		2	0	0	0	0
745 Alarm system sounded, no fire - unintent		1	0	0	0	0
814 Lightning strike (no fire)		1	0	0	0	0
<b>Total for all incidents</b>	<b>324,475</b>	<b>957</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>



2017 TOTALS - Farmington City

Building Fires	7
Vehicle Fires	1
Outside Fires	22
Other Fires	1
Medical Calls	620
MVA	59
OtherRescues	5
Hazardous Conditions	16
Service Calls	18
Good Intent Calls	16
False Alarms	35
Other Calls	1
TOTAL	801

Primary Response Area Calls	103
Mutual Aid Calls	53

# Farmington Police Dept.

Offenses for Month 1/2017 and 1/2018

2/1/2018 6:55:54 AM

	<u>2017</u>	<u>2018</u>
<b>ACV (DWI (UNLAWFUL ACT))</b>		
5-65-103	0	1
<b>ASSAULT ON FAMILY OR HOUSEHOLD MEMBER - 3RD DEGREE / APPREHENSION OF IMMINE</b>		
5-26-309	0	2
<b>Breaking or Entering/Vehicle</b>		
5-39-202	1	1
<b>BURGLARY, COMMERCIAL</b>		
5-39-201B(1)	0	1
<b>BURGLARY, RESIDENTIAL</b>		
5-39-201A(1)	1	1
<b>CRIMINAL MISCHIEF - 2ND DEGREE / PURPOSELY TAMPERS</b>		
5-38-204(a)(2)	1	0
<b>CRIMINAL MISCHIEF - 2ND DEGREE / RECKLESSLY DESTROYS</b>		
5-38-204(a)(1)	0	1
<b>DOMESTIC BATTERING - 3RD DEGREE / PURPOSE OF CAUSING INJURY, CAUSES INJURY</b>		
5-26-305A(2)	1	2
<b>DOMESTIC BATTERING - 3RD DEGREE / PURPOSE OF CAUSING INJURY, CAUSES SERIOU</b>		
5-26-305A(1)	0	1
<b>DRIVING ON SUSPENDED LICENSE</b>		
27-16-303	0	2
<b>DWI (UNLAWFUL ACT)</b>		
5-65-103A	0	1
<b>DWI (UNLAWFUL ACT)</b>		
5-65-103A	0	3
<b>ENDANGERING THE WELFARE OF MINOR - 3RD DEGREE</b>		
5-27-207(b)	1	0
<b>Excess Speed</b>		
27-51-201	0	3
<b>Expired Tags</b>		
27-14-304	0	1
<b>FAILURE TO APPEAR</b>		
5-54-120	10	13
<b>FAILURE TO PAY FINES &amp; COSTS</b>		
5-4-203	13	9
<b>Failure to Pay Registration/No Vehicle License</b>		
27-14-903	0	1
<b>Failure to Yield to Emergency Vehicle</b>		
27-51-901	0	1
<b>Fire ( Structure/Vehicle/Grass)</b>		

	<u>2017</u>	<u>2018</u>
<b>FIRE</b>	0	1
<b>Flight from Officer/foot</b>		
5-54-125C3d1	1	0
<b>FORGERY</b>		
5-37-201	2	2
<b>FRAUDULENT USE OF A CREDIT CARD / CARD OR ACCOUNT NUMBER ARE FORGED</b>		
5-37-207A(3)	0	1
<b>FRAUDULENT USE OF A CREDIT CARD / CARD OR ACCOUNT NUMBER IS STOLEN</b>		
5-37-207A(1)	2	0
<b>HARASSING COMMUNICATIONS / TELEPHONE, TELEGRAPH, MAIL, OR ANY WRITTEN FORM</b>		
5-71-209A(1)	1	1
<b>Info Only</b>		
<b>IO</b>	0	1
<b>Leaving Scene of Accident/Property Damage</b>		
27-53-102	1	2
<b>No Proof Insurance</b>		
27-22-104	0	3
<b>No Proof of Ownership</b>		
27-14-701C	0	1
<b>POSSESSING INSTRUMENTS OF CRIME</b>		
5-73-102	1	0
<b>POSSESSION OF SCH I OR II LT 2GM</b>		
5-64-419B(2)A	0	1
<b>PUBLIC INTOXICATION / DRINKING IN PUBLIC</b>		
5-71-212	2	0
<b>PURCHASE, POSSESSION OF INTOXICATING LIQUOR BY MINOR</b>		
3-3-203	1	1
<b>REFUSAL TO SUBMIT</b>		
5-65-205	0	2
<b>SIMULTANEOUS POSSESSION OF DRUGS AND FIREARMS</b>		
5-74-106	0	1
<b>TERRORISTIC THREATENING/2nd Degree</b>		
5-13-301(2)A	1	0
<b>THEFT \$1,000 OR LESS - ALL OTHERS</b>		
5-36-103(b)(4)(A)	1	2
<b>THEFT \$1,000 OR LESS - FROM VEHICLE</b>		
5-36-103(b)(4)(A)	1	0
<b>THEFT \$1,000 OR LESS - VEHICLE PARTS AND ACCESSORIES</b>		
5-36-103(b)(4)(A)	1	0
<b>THEFT \$5,000 OR LESS BUT GREATER THAN \$1000 - ALL OTHERS</b>		
5-36-103(b)(3)(A)	1	0
<b>THEFT \$5,000 OR LESS BUT GREATER THAN \$1000 - FROM VEHICLE</b>		
5-36-103(b)(3)(A)	1	0
<b>THEFT OF PROPERTY - LOST, MISLAID, DELIVERED BY MISTAKE</b>		
5-36-105	1	1

	<u>2017</u>	<u>2018</u>
<b>THEFT OF PROPERTY / ALL OTHER</b>		
5-36-103A(1)	1	2
<b>THEFT OF VEHICLE VALUED AT LESS THAN \$25,000 BUT GREATER THAN \$5,000</b>		
5-36-103(b)(2)(A)	0	2
<b>UNATTENDED DEATH/NATURAL CAUSES</b>		
DEATH	1	1
<b>UNAUTHORIZED USE OF A VEHICLE</b>		
5-36-108	0	1
<b>VIOLATION OF A PROTECTION ORDER- MISDEMEANOR</b>		
5-53-134(b)(1)	1	0
<b>VIOLATION OF OPEN CONTAINER</b>		
2009-01	0	1
<b>Violation of Trash Dumping Ordinance</b>		
5.7	1	0
<b>Totals:</b>	<b>50</b>	<b>71</b>

# Farmington Police Dept.

Tickets Issued by Officer and Month for 2018

2/1/2018 6:56:21 AM

Officer	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
Bertorello, James	22	0	0	0	0	0	0	0	0	0	0	0	22
Brotherton, James	11	0	0	0	0	0	0	0	0	0	0	0	11
Catron, Joshua	26	0	0	0	0	0	0	0	0	0	0	0	26
Collins, John	1	0	0	0	0	0	0	0	0	0	0	0	1
Collins, Justin	79	0	0	0	0	0	0	0	0	0	0	0	79
Long, Dustin	25	0	0	0	0	0	0	0	0	0	0	0	25
Mahone, Taron	132	0	0	0	0	0	0	0	0	0	0	0	132
Parrish, Chad	1	0	0	0	0	0	0	0	0	0	0	0	1
Talley, Taylor	62	0	0	0	0	0	0	0	0	0	0	0	62
<b>Totals:</b>	<b>359</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>359</b>

# Permit Report

01/01/2018 - 01/31/2018

Permit #	Permit Date	Site Address	Permit Type	Type of Work	Description of Work	Square Foot	Material & Labor	Total Fees
1932	1/30/2018	11048 Rosebay	Electric	New	Electric for new house	0	6,000	\$40.00
1931	1/30/2018	11045 Meadowsweet	Electric	New	Electric for new house	0	6,000	\$40.00
1930	1/30/2018	97 Double Springs	Electric	New	Electric for new house	0	5,000	\$35.00
1929	1/30/2018	611 Double Springs	Plumbing/Gas	New	Plumbing for new house	3,729	10,000	\$60.00
1928	1/24/2018	484 Lariata	Electric	New	Electric for new house	2,095	4,500	\$35.00
1927	1/24/2018	112 Southwinds Ste 1	Sign	New	Sign for restaurant	24	0	\$24.00
1926	1/24/2018	497 Caballo	Electric	New	Electric for new house	2,095	4,500	\$35.00
1925	1/24/2018	143 Wesley Stevens	Mechanical	Repair	HVAC change out	0	6,821	\$45.00
1924	1/23/2018	100 Barbara	Electric	Repair	Upgrading panel	0	1,000	\$20.00
1923	1/18/2018	10926 Hwy 170	Electric	Alteration	Rewiring for event center	0	6,000	\$40.00
1922	1/17/2018	10810 Blue Sky	Mechanical	New	HVAC for new house	3,877	8,000	\$50.00
1921	1/16/2018	246 Anabranch	Mechanical	New	HVAC for new duplex	3,502	11,000	\$65.00
1920	1/16/2018	246 Anabranch	Electric	New	Electric for new house	3,502	10,000	\$60.00
1919	1/16/2018	246 Anabranch	Plumbing/Gas	New	Plumbing for new duplex	3,502	16,000	\$90.00

1918	1/16/2018	262 Anabranch	Mechanical	New	HVAC for new duplex	3,502	11,000	\$65.00
1917	1/16/2018	262 Anabranch	Electric	New	Electric for new duplex	3,502	10,000	\$60.00
1916	1/16/2018	262 Anabranch	Plumbing/Gas	New	Plumbing for new duplex	3,502	16,000	\$90.00
1915	1/16/2018	290 Wedgeview	Mechanical	Repair	HVAC change out	0	8,921	\$55.00
1914	1/16/2018	89 Double Springs	Mechanical	New	HVAC for new house	1,775	5,000	\$35.00
1913	1/12/2018	184 Old Farmington Rd	Grading Permit	New	Grading for townhouses	0	0	\$100.00
1912	1/11/2018	10874 Stonecrop	Mechanical	New	HVAC for new house	2,749	7,500	\$50.00
1911	1/11/2018	12210 Hwy 62	Sign	Other	New sign for construction business	100	0	\$100.00
1910	1/10/2018	455 Caballo	Building	New	Reinspection Fee	2,095	25	\$25.00
1909	1/9/2018	246 Anabranch	Building	New	New Duplex	3,502	399,000	\$1,357.00
1908	1/9/2018	262 Anabranch	Building	New	New Duplex	3,502	399,000	\$1,357.00
1907	1/9/2018	272 Wolfe	Mechanical	Repair	HVAC change out	0	12,600	\$75.00
1906	1/9/2018	914 Gibson Hill	Mechanical	New	HVAC for new house	4,253	12,000	\$70.00
1905	1/9/2018	910 Gibson Hill	Mechanical	New	HVAC for new house	0	14,000	\$80.00
1904	1/4/2018	130 Wilson	Mechanical	Repair	HVAC change out	0	5,856	\$40.00
1903	1/3/2018	89 Double Springs	Electric	New	Electric for new house	1,775	4,500	\$35.00

1902	1/2/2018	60 E Main	Grading Permit	New	Grading for Shopping Center and Restaurant	0	5,000	\$200.00
1901	1/2/2018	503 Twin Falls	Electric	New	Electric for new house	3,479	10,000	\$60.00
								<b>\$4,493.00</b>

**Total Records: 32**

**2/1/2018**



Library  
Circulation and Patron Services

2018	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEPT	OCT	NOV	DEC
Total Circulation	3,657											
YTD Circulation	3,657											
Holds Satisfied	684											
YTD Hold Satisfied	684											
PAC Logins	870											
YTD PAC Logins	870											
New Cardholders	39											
YTD New Cardholders	39											

2017	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEPT	OCT	NOV	DEC
Total Circulation	4,294	3,602	4,182	4,076	4,186	4,897	4,356	3,669	4,121	4,121	3,658	3,422
YTD Circulation	4,294	7,896	12,078	16,154	20,340	25,237	29,593	33,262	37,383	41,504	45,162	48,584
Holds Satisfied	809	742	767	800	763	803	679	772	734	805	676	621
YTD Hold Satisfied	809	1,551	2,318	3,118	3,881	4,684	5,363	6,135	6,869	7,674	8,350	8,971
PAC Logins	869	758	901	826	840	837	754	806	710	886	799	744
YTD PAC Logins	869	1,627	2,528	3,354	4,194	5,031	5,785	6,591	7,301	8,187	8,986	9,730
New Cardholders	39	26	32	29	26	52	32	34	25	21	22	14
YTD New Cardholders	39	65	97	126	152	204	236	270	295	316	338	352

Library  
Computer Use

2018	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
Early Literacy Station Users	101											
YTD Early Literacy Station Users	101											
Users	231											
YTD Users	231											
Device Checkout	0											
YTD Device Checkout	0											

2017	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
Early Literacy Station Users	95	86	96	93	109	105	123	128	103	110	97	84
YTD Early Literacy Station Users	95	181	277	370	479	584	707	835	938	1,048	1,145	1,229
Users	314	293	301	271	308	224	241	365	334	237	221	264
YTD Users	314	607	908	1,179	1,487	1,711	1,952	2,317	2,651	2,888	3,109	3,373
Device Checkout	0	0	0	0	2	3	0	4	2	0	0	0
YTD Device Checkout	0	0	0	0	2	5	5	9	11	11	11	11

Library  
Miscellaneous Services

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
2018												
Color Print Services	28											
YTD Color Print Services	28											
Copy/Print Services	929											
YTD Copy/Print Services	929											
Fax Services	90											
YTD Fax Services	90											
Notary Services	2											
YTD Notary Services	2											
Reference Transactions	221											
YTD Reference Transactions	221											
Scanning Services	20											
YTD Scanning Services	20											
Staff Supervised Volunteer Hours	35											
YTD Staff Supervised Volunteer Hours	35											
Test Proctor	0											
YTD Test Proctor	0											
2017												
Color Print Services	53	31	24	20	110	40	59	49	14	21	56	36
YTD Color Print Services	53	84	108	128	238	278	337	386	400	421	477	513
Copy/Print Services	1,205	1,336	1,373	1,211	1,696	1,429	1,677	1,627	1,730	1,453	1,411	1,798
YTD Copy/Print Services	1,205	2,541	3,914	5,125	6,821	8,250	9,927	11,554	13,284	14,737	16,148	17,946
Fax Services	38	35	39	51	87	78	55	72	103	108	69	77
YTD Fax Services	38	73	112	163	250	328	383	455	558	666	735	812
Notary Services	9	0	10	17	5	10	4	6	5	10	0	0
YTD Notary Services	9	9	19	36	41	51	55	61	66	76	76	76
Reference Transactions	189	188	235	241	204	224	241	291	240	195	122	179
YTD Reference Transactions	189	377	612	853	1,057	1,281	1,522	1,813	2,053	2,248	2,370	2,549
Scanning Services	18	14	15	28	18	22	10	21	24	23	25	33
YTD Scanning Services	18	32	47	75	93	115	125	146	170	193	218	251
Staff Supervised Volunteer Hours	46	53	45	68	17	13	11	21	21	34	13	2
YTD Staff Supervised Volunteer Hours	46	99	144	212	229	242	253	274	295	329	342	344
Test Proctor	0	0	0	0	0	1	1	0	2	3	0	3
YTD Test Proctor	0	0	0	0	0	1	2	2	4	7	7	10

